Minutes of the Annual Meeting
of the Graduate College Faculty
of
April 29, 2016

The meeting was called to order shortly after 1:00 PM

I. Dean Karen J. Colley welcomed the faculty and introduced Graduate College staff.

II. The minutes of the April 8, 2015 meeting were presented for comment. Hearing no comments, the meeting proceeded.

III. Annual Report of the Dean

A. Dean Colley provided a short outline of the most pertinent changes in the new contract for Teaching and Graduate Assistants (GEO) and the University. The three-year contract includes a salary increase for every year of the contract, a slight increase in the waived amount for CampusCare for assistants, and the inclusion of a personal day.

The Graduate College now has a campus certificate, Foundations of College Instruction, that should be of interest to graduate students since teaching is critical in job placement in colleges and universities. Three courses comprise the certificate, but students may take any of the three courses without earning the certificate. GC 593, Foundations of College Teaching, has been offered for the last two years. This course has been a very well-received by the students. GC 594, Practicum in College Teaching, has been offered for the first time, and was also well-received. Beginning in AY16-17 the third course, GC 592, Seminar in College Teaching, will be offered.

The Dean announced that due to budget considerations, less fellowships are being offered for the next year. The fear is that if too many student accept the fellowship and the university is subjected to drastic budget cuts, the Graduate College will not have funds to cover everything.

The Dean outlined the budget process (and budget cut scenarios) that colleges have to provide to the provost. In addition, it is unclear if funding for the Abraham Lincoln, Summer Research Opportunities Program, and the Chancellor’s Fellowship will continue, but efforts are underway to keep them in place.

The Dean provided highlights of the Professional Success Program (PSP), and other efforts of Theresa Christenson-Caballero (Director of Graduate Student Professional and Career Development). These will be discussed in great detail later on the agenda.

IV. Business Meeting

1. The ballot for nominations for the Executive Committee was presented and nominations from the floor were requested. There were no new nominations and
2. The ballot for nominations for the Awards Committee was presented and nominations from the floor were requested. Dean Colley had received a late nomination from Dr. Papacharissi, Head of Communication for Assistant Professor Dmitry Epstein (BSS division). The nomination was accepted and the ballot was approved as submitted with the addition of Dr. Epstein.

V. Diversity Matters

Assistant Dean Lunaire Ford, Graduate College, presented information on some of the functions and resources of the Graduate College Diversity Office.

Dean Ford talked about recruitment efforts in the Graduate College and the need for faculty participation on recruitment trips. In addition, the Graduate College is now a member of the National Name Exchange, which houses information (demographic, research accomplishments, research interests, GPA, etc.) on underrepresented undergraduates from elite universities. The GC Diversity Office prepares lists for programs to use in their recruitment efforts.

Dean Ford provided information on the Summer Research Opportunities Program (SROP) in which the UIC Graduate College has participated in for decades. Promising underrepresented undergraduate students from UIC and elsewhere participate in a summer research project with a UIC faculty member, along with other programmatic activities.

Dean Ford outlined the mentoring initiative that he and his staff do with diversity fellowship winners, including brown-bag seminars, and career development sessions.

VI. Professional Development for Graduate Students

Benn Williams presented a PowerPoint prepared by Theresa Christenson-Caballero, Director of Graduate Student Professional and Career Development.

- Activities for Grad Student Appreciation Week 2016 (March 14-18) were reported. Sixteen programs on career and professional development, academic development, wellness, and social program were presented throughout the week. 759 students were interested in attending and over 350, form a variety of disciplines form the east and west campuses attended. Events included “Pitching you Skills and Improv for Professional Networking,” access to professional headshots, and relaxation activities.

- Ms. Christenson-Caballero has announced a new program beginning Fall 2016, the Graduate Professional Success Program (PSP). Student will accrue points (based upon the type of event) to enhance career and professional development skills. Doctoral student need to accrue 10 points in four years and masters 5 point in two years. AN Individual Development Plan is required in year one, and students can then choose from a variety of events to
accrue the rest of the points, including completing a course such as GC 593, Foundations of College Teaching. Newly awarded University and Abraham Lincoln fellows must complete the program.

- Collaboration with programs is needed to determine what kinds of career/professional development students in that program need, and how the Graduate College can collaborate.

VII. Update from the Midwest Association of Graduate Schools

Benn Williams outlined interesting highlights from the Midwest Association of Graduate Schools Annual Meeting that Marie Khan, Theresa Christenson-Caballero, and Benn Williams from the Graduate College attended.

- Holistic review of applicants should occur, and the GRE being only one criterion.
- Diversity is essential and cannot be limited to recruitment and admission.
- Nationally, many graduate programs lack a systematic understanding of long-term career pathways for their students. Also, embrace the reality that the majority of PhD graduates, including STEM, do not place into academic work.
- The Three-Minute Thesis is a professional preparation activity which challenges graduate students to explain their research and its societal relevance in a concise, understandable, and engaging manner to a non-specialist audience using one slide or image, and 3 minutes to talk on the student’s research. The Graduate College will be instituting a Three-Minute Thesis competition next year.
- Issues for undocumented students were presented, along with UIC resources.

VIII. Old Business

There was no old business.

IX. New Business

There was no new business.

The meeting was adjourned.
Minutes of the Graduate College
Executive Committee Meeting
of
April 8, 2016

Present: Karen Colley, Chieh Chang, Eileen Collins, Nicholas Huggett, Silvia Malagrino, Pamela Popielarz, David Schaffsma, Michael Scott Serdar Ogut, Cheryl Towler Weese, Duncan Wardrop

Absent: Michael Federle, Jesús García-Martinez, Christopher Mitchell, Anna Roosevelt,

Guest: Abolfazl Mohammadian (CME)

Staff: Jonathan Art, Marie Khan, Laura Junker, Steve Kragon, Benn Williams

The meeting called to order at 2:00 p.m. Dean Colley opened the meeting by welcoming committee members and guest.

I. Program Proposal

Changes in Admission Requirements to the MS and PhD in Civil Engineering and Materials Engineering (College of Engineering) (Information item)
The department proposes the following changes:

- MS in Materials Engineering and MS in Civil Engineering: Change the minimum GPA for admission from 3.00 to 2.75
- PhD in Materials Engineering and PhD in Civil Engineering: Change the minimum (combined) required GRE score from 301 to 305.

The minimum GPA for MS applicants was reduced from 3 to 2.75 to be in line with Graduate College minima. Currently, candidates are admitted with a GPA between 2.75 and 3; however, they entered with limited standing, which is not necessary. The committee does not vote on informational items.

II. Approval of the March 18, 2016 Minutes.
The minutes were approved unanimously with two abstentions.

III. Dean’s Report

A. Upon further review, and with the Committee’s advice, the Dean decided it was unnecessary to make changes to the structure of preliminary exam and PhD dissertation committees.

B. Several committee members have expiring terms; S. Malagrino, Wardrop, and M. Federle (via proxy) expressed interest in serving another term. Mitchell and García-Martinez have reached term limits.

C. Dean Colley reported on pending state legislation that would prevent universities from posing questions on college admissions applications regarding an applicant’s past criminal history.

D. Towler Reese noted that a desire for a sense of the (upper) university administration’s direction for the university and to know how the committee’s work fits into this larger picture.

E. M. Scott mentioned concerns about the IBHE accreditation process.

F. The Dean elaborated on her vision of the Graduate College.

The business meeting adjourned at 2.30 as the Provost arrived for the closed-door session on the annual evaluation of the Dean. The Dean and Graduate College staff members recused themselves.

Minutes prepared by Benn Williams and corrected by Steve Kragon, April 15, 2016.
Minutes of the Graduate College
Executive Committee Meeting
of
August 26, 2016

Present: Karen Colley, Eileen Collins, Michael Federle, Silvia Malagrino, Serdar Ogut, Anna Roosevelt, Michael Scott, Ramin Takloo-Bighash, Cheryl Towler Weese, Duncan Wardrop, Jennifer Wiley

Absent: Chieh Chang, Alyson Holbrook (due to technical difficulties with phone-in), Nicholas Huggett, David Schaafsma

Guests: Robert Kenyon (CS), Elizabeth Peteron (OT), Yue Yin and Claire Grimmenga (Ed Psych), Steve Tozer (Ed), Stephanie Crawford (Pharm), Jennifer Cook (Transplant Surgery), Jan Verschelde (MSCS)

Staff: Jonathan Art, Lunaire Ford, Laura Junker, Marie Khan, Steve Kragon, Benn Williams

The meeting was called to order at 1:33 p.m. Dean Karen Colley welcomed members who introduced themselves. Dean Colley provided an overview of the committee’s function and expectations.

I. Program Proposals

A. Revise the MS in Occupational Therapy (Spring 2017) (College of Applied Health Sciences)

Associate Dean Jonathan Art introduced the proposal, highlighting the small reduction from 73 to 72 hours, caused by the reduction of Level I fieldwork from 4 credits to 3 credits. The change also necessitates a revision to OT 529 (Fieldwork Level IB) and the introduction of a new course OT 539: Fieldwork Level IC).

Elizabeth Peterson provided more information and answered questions from the committee.

With no discussion, the committee approved the proposal with a unanimous vote.

B. Revise the PhD in Computer Science (Spring 2017) (College of Engineering)

Associate Dean Art introduced the proposal, which had been reviewed and tabled at the March 18, 2016 meeting. The proposal was resubmitted with a cover letter answering the issues raised at the last meeting.

The proposal calls for a reduction in coursework (research hours) for direct PhD students and students with a prior MS. The reductions would be counter-balanced by required registration in CS 590 (Research Methods) and with a Colloquium requirement. Dean
Art called members’ attention to the department’s and discipline’s culture of having seminars in which both faculty and students participate.

After discussion and clarifications offered by Robert Kenyon, the committee approved the proposal with a unanimous vote.

C. Revise the MEd in Measurement, Evaluation, Statistics and Assessment (Spring 2017) (College of Education)
Associate Dean Laura Junker introduced the proposed changes which can be summarized as the reduction of one methods course and the addition of a course in statistics. Yue Yin explained that the online and face-to-face programs have different curricula and the proposed change would harmonize the them.

The committee approved the proposal with a unanimous vote on the condition of correcting one typographical error.

D. Revise the EdD in Urban Education Leadership and Revise the Certificate of Advanced Study in Urban Education Leadership (Spring 2017) (College of Education)
Steve Tozer situated the proposed changes in the broader context of the program’s existence (since 2003) and international success. The department of Educational Policy Studies proposes to increase the number of required coaching credits while decreasing the number of capstone credits. The net change increases the total hours for the EdD from 80 to 88 credits; it leads to the Illinois P-12 Principal Endorsement from the IL State Board of Education.

With little discussion, the committee approved the proposal with a unanimous vote.

E. Revise the PhD in Pharmacy (Spring 2017) (College of Pharmacy)
Associate Dean Art introduced the proposal and he underscored the increase of patient empowerment at a time when pharmacists are often the first and only professional to interact with a patient. The revision seeks to remove a 3-hour course and to add a 2-hour course.

The committee approved the proposal with a unanimous vote.

F. Revise the Admission Requirements of the MS in Surgery (Spring 2017) (College of Medicine)
Associate Dean Art introduced the proposal, clarifying that the degree program provides physicians with real research. Jennifer Cook noted that only one person is currently in the program. Committee members expressed amusement at the notion of discussing undergraduate grade point averages for individuals who have completed an MD.

With no discussion, the committee approved the proposal with a unanimous vote.
G. Eliminate the MA in Mathematics (Fall 2017) (College of Liberal Arts & Sciences)
Dean Art introduced the proposal to eliminate the MA in Mathematics while retaining the MS degree. The MA requirements are exactly the same as the MS requirements, and applicants are not interested in obtaining an MA. The MA’s existence is a relic from another era.

With no discussion, the committee approved the proposal with a unanimous vote.

II. Approval of the April 8, 2016 Minutes
The minutes were approved unanimously with two abstentions from members who had not been present.

III. Dean’s Report
Dean Colley provided a PowerPoint presentation to demonstrate the College’s main activities. Core areas included internal funding, external funding, professional development, courses, the International Teaching Assistant Program, recruitment and persistence, and centralized administrative functions.

The meeting was adjourned at approximately 3:35 p.m.
Minutes of the Graduate College  
Executive Committee Meeting  
of  
September 23, 2016

Part 1 - Closed Session with Provost and Committee (excluding Dean and staff)

Part 2 - Regular Business Meeting

Present: Karen Colley, Eileen Collins, Allyson Holbrook (remotely), Nicholas Huggett, Silvia Malagrino, Serdar Ogut, Anna Roosevelt, Ramin Takloo-Bighash, Cheryl Towler Weese, Duncan Wardrop, Jennifer Wiley

Absent: Chieh Chang, Michael Federle, Michael Scott, David Schaaafsma

Guests: David Eddington (BioE), Karl Larsen (Forensic Sciences), Samuel Dorevitch (EOHS-SPH)

Staff: Jonathan Art, Laura Junker, Marie Khan, Steve Kragin, Benn Williams

After forty-five minutes spent with Provost Susan Poser, the Executive Committee invited Graduate College dean and staff to enter. As a point of information for the 5-year review of the Dean, members of the GCEC solicited suggestions from the Dean about which groups of individuals she regularly interacts with in her position. Graduate College (GC) staff members will provide assistance as needed.

The second part of the meeting was called to order at 2:15 p.m. Dean Karen Colley welcomed members, guests, and staff, and individuals introduced themselves.

I. Program Proposals

A. Eliminate the Secondary Concentration in Hazardous Substances Management, MS in Public Health (Spring 2017) (School of Public Health) - Informational item

Prof. Dorevitch (Environmental and Occupational Health Sciences) introduced the proposal, noting that the School of Public Health seeks to eliminate the secondary concentration in Hazardous Substances Management within the Master of Science in Public Health Science due to low enrollment, loss of federal funding, and changes in the field of environmental and occupational health. The MS degree and current students would be unaffected.

B. Revise the PhD in Bioengineering (Spring 2017) (College of Engineering)

Professor Eddington introduced the proposal to revise the admission and degree requirements of the PhD in Bioengineering in order formalize long-standing informal practices and to ensure the publication of novel research. Admission requirements will
clarify that applicants without a bachelor’s degree in engineering must take three semesters of calculus (MATH 180, 181, 210), differential equations (MATH 220), and linear algebra (MATH 320) prior to entry. Doctoral degree requirements will change in four ways. First, students will be required to take two of three additional courses: BIOE 440 (Biological Signal Analysis), BIOE 530 (Statistics and Machine Learning), and BIOE 532 (Advanced Biological Systems Analysis). Second, students will register for BIOE 595 once instead of twice. The number of hours required for the PhD will not change. Third, the qualifying examination will be eliminated. Fourth, Bioengineering PhD students will be required to submit one paper to a peer reviewed journal prior to defending their preliminary exam.

There was considerable discussion concerning the fourth element. Committee members strongly supported the spirit of the change, but expressed concern about its implementation and suitability. Members sought quantifiable clarification of the number of students currently fulfilling the criterion, as prescribed, as well as the number of articles submitted prior to the thesis defense, and offered possible alternatives.

The committee voted unanimously to table the proposal.

C. Revise the Admission Requirements of the MS in Bioengineering & Revise the Admission Requirements of the Joint MD / MS in Bioengineering (Spring 2017) (College of Engineering) - Information item

Professor Eddington introduced the proposal to revise the admission requirements for the MS and joint MD/MS in Bioengineering to clarify that applicants without a bachelor’s degree in engineering must take three semesters of calculus (MATH 180, 181, 210), differential equations (MATH 220), and linear algebra (MATH 320) prior to entry. The committee recommended that the department spell out the course names and eliminate the term “other areas.”

D. Reactivate and Revise the MS in Forensic Toxicology (Fall 2017) (College of Pharmacy)

The Master of Science in Forensic Toxicology Program was placed on hiatus when its program director retired in 2014. Staff has since increased and thus the department seeks to reactivate admissions to the MS in Forensic Toxicology and admit students for Fall 2017.

The committee voted unanimously to approve the proposal.

II. Approval of the August 26, 2016 Minutes
The minutes were approved unanimously with one abstention.

III. Dean’s Report
Dean Colley reported on the ongoing efforts to revise the academic grievance process.
Minutes of the Graduate College  
Executive Committee  
September 23, 2016  

IV. Old Business  

A. Student Committee Conflict of Interest Statement  
Dean Colley discussed the committee-approved conflict of interest statement to accompany each committee examination report. The dean struck the bullet point which asked whether the advisor has co-published with the student. In addition, Provost Susan Poser sought to clarify involvement to read “sexual/romantic relations.” The committee requested clarification about the term “financial relationship” and suggested the insertion of the adjective “external.”

VII. New Business  
None.

The meeting was adjourned at approximately 3:30 p.m.
On October 17, 2016, Dean Colley (chair) proposed via the Executive Committee listserv that the items for the October 21, 2016 meeting be discussed and voted upon via listserv due to the light, but time sensitive, agenda.

The program proposal that was under review had been thoroughly discussed and tabled at the September 23, 2016 meeting. The proposal being presented had been revised according to the advice of the Committee, and the items of concern were appropriately edited or removed.

Not receiving any concerns from the Committee regarding the online discussion format, Dean Colley proceeded, with a termination deadline for comments of October 21, 2016, 3pm.

Participants: Karen Colley (chair), Chieh Chang, Eileen Collins, Michael Federle, Allyson Holbrook, Nicholas Huggett, Silvia Malagrino, Serdar Ogut, Anna Roosevelt, Michael Scott, Ramin Takloo-Bighash, Duncan Wardrop, Jennifer Wiley

Non-Participants: Cheryl Towler Weese, David Schaafsma

I. Program Proposals

A. Revision of the PhD in Bioengineering – Revised 2nd submission (Spring 2017) (College of Engineering)

The tabled September 23 proposal consisted of five revisions:

1. Admission requirements will clarify that applicants without a bachelor’s degree in engineering must take three semesters of calculus, differential equations, and linear algebra prior to entry.
   a. The committee wanted the actual UIC courses, MATH 180, 181, 210, 220 and 320, listed. The proposal has been revised accordingly.

2. Students would be required to take two of three additional courses: BIOE 440 (Biological Signal Analysis), BIOE 530 (Statistics and Machine Learning), and BIOE 532 (Advanced Biological Systems Analysis).
   a. This has been removed from the revised proposal.

3. Students will register for BIOE 595 once instead of twice. The number of hours required for the PhD will not change.
   a. There is no change from the first version of the proposal.

4. The qualifying examination will be eliminated.
   a. There is no change from the first version of the proposal.

5. Bioengineering PhD students will be required to submit one paper to a peer reviewed journal prior to defending their preliminary exam.
a. There was extensive discussion at the September 23 meeting about the effectiveness of the proposal, as presented. While agreeing in principle of the concept, there was concern about the quality of the submissions, and potential for advisors to hasten submissions without ensuring quality simply to satisfy the requirement. This item has been eliminated from the revised proposal.

The 12 committee members who participated voted unanimously to approve the proposal.

II. Approval of the September 23, 2016 Minutes

Dr. Wiley observed that the statement “Members of the GCEC notified the Dean that they wish to survey people with whom she interacts as part of the 5-year review of the Dean” does not adequately reflect what the committee stated. Instead, “As a point of information for the 5-year review of the Dean, members of the GCEC solicited suggestions from the Dean about which groups of individuals she regularly interacts with in her position” was suggested. Additionally, the typo “Karen College” needs to be corrected to “Karen Colley.

The 12 committee members who participated voted unanimously to approve the minutes as amended. The September 23, 2016 minutes will be corrected as directed.
Minutes of the Graduate College
Executive Committee Meeting
of
December 2, 2016

Present: Karen Colley, Eileen Collins, Michael Federle, Alyson Holbrook (remotely), Nicholas Huggett, Silvia Malagrinó, Anna Roosevelt, Michael Scott Cheryl Towler Weese, Duncan Wardrop, Jennifer Wiley

Absent: Chieh Chang, Serdar Ogut, David Schaaftsma, Ramin Takloo-Bighash,

Guest: Stacey Horn (Educ-Youth Dev), Marc Van Overbike (Educ-Youth Dev), Claire Grimmenga (Educ-Youth Dev)

Staff: Laura Junker, Steve Kragon, Benn Williams

The meeting called to order at 1:37 p.m. Dean Colley opened the meeting by welcoming committee members and guests and by reminding the committee of the day’s organization: regular business meeting followed by closed meeting for discussion of the dean’s fifth year review.

I. Program Proposal

Proposal to Revise the Master of Education in Youth Development

Stacy Horn presented the proposed changes. Executive Summary: The MEd in Youth Development (Department of Educational Psychology in the College of Education) has two pathways to degree: the Applied Strand and the Thesis Strand. This proposal seeks to revise the culminating experience for the Applied Strand by adding an additional course selective to the Research and Methodology Domain in the Applied Strand. Currently, students take either two semesters of EPSY 415 (Fieldwork in Youth Development in Urban Contexts, 3 hours), or a semester of ESPY 415 and at least 3 hours of EPSY 596 (Independent Study, 1-4 hours). This change would replace the existing with two new courses: EPSY 518 (Introduction to Professional Practice in Urban Youth Development, 3 credit hours) and EPSY 528 (Advanced Professional Practice in Urban Youth Development, 4 credit hours).

There was no discussion and the committee voted unanimously to approve the proposal.

II. Approval of the October 21, 2016 Minutes.

The minutes were approved unanimously.

III. Dean’s Report

A. The dean provided an update on the proposed revisions to the academic grievance process, specifically the composition of the committee for level 2 grievance. For reasons of efficiency and effectiveness, the process will be kept at the department level instead of immediate escalation to the Graduate College. Dean Colley is chairing a committee to revise the process.

B. The provost has proposed to make UIC a Diversity Pipeline with the result that other institutions would look to UIC’s under-represented minority graduates for faculty positions. The Dean is chairing the committee for this. The Dean and Graduate College staff members will meet with departments heads and/or directors of graduate studies in 3-4 cohorts to show
them their application, enrollment, and graduate data and to hear their suggestions and needs regarding the diversity of their graduate student populations.

IV. Old Business
None.

V. New Business
None.

The business meeting adjourned at approximately 2.30.

Part II of meeting was a closed-door session for the faculty members. The Dean and Graduate College staff members recused themselves.
Minutes of the Graduate College
Executive Committee Meeting
of
January 20, 2017

Present: Karen Colley (Dean), Chieh Chang, Eileen Collins, Michael Federle, Nicholas Huggett, Serdar Ogut, David Schaafsma, Anna Roosevelt, Michael Scott, Duncan Wardrop, Jennifer Wiley

Absent: Alyson Holbrook, Silvia Malagrino, Ramin Takloo-Bighash, Cheryl Towler Weese

Guests: Angus Forbes (Comp Sc), Sabrina Raaf (Art), Alexander Aruin (PT), Ross Arena (PT), Amy McNeil (PT)

Staff: Jonathan Art, Lunaire Ford, Laura Junker, Marie Khan, Steve Kragon, Benn Williams

Part 1. The first half of the meeting was closed to the Dean and staff in order for faculty members of the committee to discuss the Dean’s fifth-year review.

Part 2. The regular meeting was called to order at 1:33 p.m. by Dean Colley who welcomed committee members and guests. Per custom, individuals present introduced themselves.

I. Program Proposals

A. Proposal to Revise the MFA in Moving Image, Revise the MFA in New Media Arts, Revise the MFA in Photography, and Revise the MFA in Studio Arts (Fall 2017) (College of Architecture, Design, and the Arts)

Sabrina Raaf introduced the proposed changes. The Department of Art offers four Master of Fine Arts degrees -- Moving Image, New Media Arts, Photography, and Studio Arts -- that require 64 hours. The faculty propose a harmonized curricular structure in which students in these four programs: (1) continue to take ART 520: Seminar in Contemporary Theory; (2) take a shared advanced critique course; and (3) complete a discipline-specific individualized study course. The total hours required to earn the degrees will not change.

The committee asked a few clarifying questions from S. Raaf.

With no discussion, the motion passed with a unanimous vote.

B. Proposal to Establish the Joint MS in Computer Science / MFA in New Media Arts (Fall 2017) (College of Engineering and College of Architecture, Design, and the Arts)

Angus Forbes introduced the proposal for a novel joint degree program MS in Computer Science and MFA in New Media Arts. In this accelerated program, a student will fulfill requirements for both degrees in three years instead of four (if done separately).

The committee and Graduate College staff asked a few clarifying questions from A Forbes and S. Raaf.

After a brief discussion, the committee voted unanimously to approve the proposal with the condition that small corrections are made in conjunction with the Graduate College staff.
C. Proposal to Revise the PhD in Rehabilitation Sciences (Fall 2017)  
(College of Applied Health Sciences)

Alexander Aruin introduced the proposed curricular modification minimizing the required core courses, revising the required program thematic categories, and revising elective course requirements.

Numerous questions were presented to A. Aruin for clarification.

After considerable discussion, the committee voted 9 to 1 to reject the proposal as it was presented. The committee then voted unanimously to table the proposal in order to seek modifications thereof. The committee’s issues and suggestions will be submitted to A. Aruin for modification of the proposal for a future presentation to the committee.

D. Proposal to Establish the Healthy Living Practitioner Course Subject/Rubric (Fall 2017)  
(College of Applied Health Sciences)

E. Proposal to Establish the Post-Baccalaureate Healthy Living Practitioner Campus Certificate (Fall 2017) (College of Applied Health Sciences)

Ross Arena introduced the proposals, which were considered in tandem. The first would create the Healthy Living Practitioner (HLP) subject/course rubric. The second would create the HLP certificate. Supported by the American Heart Association (AHA), the curriculum will appeal to health professionals who are actively engaged in assessing lifestyle behaviors and developing and implementing healthy living interventions.

Various questions were presented to R. Arena for clarification.

Discussion included satisfaction with the filling of a need. Despite the support of the AHA, members strongly recommended more inter-professional cooperation across departments in the health sciences college. Both proposals were presented as a bundle and passed unanimously.

II. Approval of the December 2, 2016 Minutes

The minutes were approved unanimously with two abstentions.

III. Dean’s Report

A. Dean Colley provided an overview and update on the new Academic Grievance procedures from the committee the Dean is chairing. The new procedures will be presented to the Senate for approval.
B. The Dean discussed possible scenarios for funding graduate students with Graduate College monies. Committee members agreed that increased funding levels are necessary for attracting and retaining top students.
C. The Dean provided a brief overview of the Provost’s Diversity Pipeline Initiative, which the Dean is chairing.
D. The Dean asked Benn Williams to report on GC 512, the writing course developed for graduate students

IV. and V. There was no old or new business.

The meeting was adjourned at 3:27 p.m.
Minutes of the Graduate College
Executive Committee Meeting
of
February 17, 2017

Present: Karen Colley (Dean), Eileen Collins, Alyson Holbrook, Nicholas Huggett, Silvia Malagrino, Serdar Ogut, David Schaafsma, Anna Roosevelt, Duncan Wardrop, Jennifer Wiley

Absent: Chieh Chang, Michael Federle, Michael Scott, Ramin Takloo-Bighash, Cheryl Towler Weese

Guests: Claire Decoteau (Sociology) and Bradley Merrill (GEMS).

Staff: Jonathan Art, Laura Junker, Marie Khan, Steve Kragon, Benn Williams

The regular meeting was called to order at 1:32 p.m. by Dean Colley who welcomed committee members and guests. Per custom, individuals introduced themselves.

I. Program Proposals

A. Proposal to Revise the MA and PhD in Sociology (Fall 2017) (College of Liberal Arts and Sciences)

Claire Decoteau introduced the proposed changes, which are intended to (1) align the graduate program to those of 16 peer institutions; (2) expand number of specializations, thereby better reflecting currently faculty expertise; (3) better connect coursework to preliminary exams; (4) increase the quantity of selective courses; and (5) improve efficiency in reaching curricular milestones, e.g., by (1) allowing a course-work-only master's in lieu of a thesis; moving up the preliminary examination by a year, pushing the publishable paper requirement to the PhD level. Two fewer courses will be required.

Spirited discussion ensued. The committee voted unanimously to approve the proposal contingent upon recommended revisions, to be made in conjunction with the Graduate College staff, notably, that two faculty members will determine the “publishable quality” of the second part of the preliminary examination.

B. Proposal to Establish the Graduate Education in Medical Sciences (GEMS) Course Subject/Rubric (Fall 2017) (College of Medicine)

Graduate Education in Medical Science co-director Bradly Merrill introduced the proposal to create a new “GEMS” course rubric for the program in the College of Medicine. The 12 existing courses offered under the Graduate College Life Sciences (GCLS) rubric would be reassigned to the new GEMS rubric.
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The dean took the opportunity to provide some historical background of the GEMS’s creation, in which she played an active role, and to clarify misunderstandings about tuition-generation and -flow. The proposal was approved unanimously with the recommendation of lightly revising the proposal’s tone and to include a letter of support from the dean.

II. Approval of the January 20, 2017 Minutes
The minutes were approved unanimously with one abstention.

III. Dean’s Report
A. The Provost will meet with the Executive Committee on April 14th (1:30-2:30 p.m.) to discuss the dean’s fifth year review.
B. Dean Colley thanked Marie Khan (staff) for the success of the Fellowship reception, held February 10th, and invited committee members to the Faculty Mentoring reception to be held at Hull House on April 20th (2-4 p.m.).
C. The dean reported that (a) Diversity Pipeline meetings continue; (b) the TOEFL is now waived for graduate level applicants from Puerto Rico; (c) and UIC graduate enrollments include a decrease in the number of doctoral students and a slight increase in the number of master’s students (as well as in the number of international students). Committee members provided brief snapshots from their own departments.

IV. and V. None. The meeting was adjourned at 2:51 p.m.