MINUTES

ANNUAL MEETING OF THE GRADUATE FACULTY

APRIL 2, 2014

The meeting was called to order at 2:12 PM

I. Dean Karen J. Colley welcomed the faculty and introduced Graduate College staff present.

Dean Colley introduced Provost Lon Kaufman

II. Provost Kaufman stated that due to the small turnout he would talk informally and sit with the group.

Provost Kaufman provided an update on the new chancellor search. He stated that President Easter announced a campus committee that includes administrators, faculty members, staff, students, and community members. He stated that the president’s goal was to have a chancellor on board for the start of the Spring Semester, January 2015.

Provost Kaufman continued by stating that the search for a new president will also take place soon. The BOT will launch the search and the process began in March 2014. President Easter will work with the new president until his term ends in June 2015.

Provost Kaufman spoke about the approval of a health care reorganization plan that will join UIC’s clinical enterprise with academic health science colleges by early 2015. Under the health care reorganization, a vice chancellor for health affairs will direct clinical and health-related programs and report to the chancellor.

Provost Kaufman stated that budget details were still unknown. He stated that they were notified by the Illinois Board of Higher Education and others to plan for a 12.5% reduction in state funding from FY 2014. The University is waiting on information from the governor’s office regarding the continuation of the tax increase. If the tax increase does not continue, the full 12.5% reductions will occur, resulting in an approximate $30 million cut for UIC. This would mean that each college will be asked for a 5% cut each year, over the next 3 years.

Provost Kaufman reported that the last day of mediation with the faculty union was today. The primary remaining difference has been the union’s request for a fixed % increase in year 3 (FY’ 15). Due to the university’s budget uncertainty and prospect of a significant reduction in state funding, the university cannot agree at this point in time to a fixed % increase that it may not be able to fund.
Provost Kaufman went over recent accomplishments, such as the baseball stadium (donated) that will be completed on April 16, 2014, and Mile Square. Mile Square has a simulation floor which sets the stage for advanced learning for medical career students.

Provost Kaufman talked about the Student Success Plan initiative, which was launched in 2012. The multiple task forces considered everything UIC does, and came up with evidenced-based recommendations for improvements, ranging from the classroom, to life in the residence halls. The ultimate goal is to improve UIC’s undergraduate graduation rate. About 57 percent of UIC undergraduate students graduate within six years, although many graduate in five years. There is a focus now on the importance of graduating in four years. So far they have received 125 recommendations from students, faculty and the task forces.

Lastly, Provost Kaufman answered a question about PhD students being concerned about placement. He stated that the GEMS department now wants to facilitate a network to start reaching out to industries. The career office will be expanding in this area. OVCR and the Graduate College are sponsoring workshops about alternate careers, outside of academia.

III. Annual Report of the Dean

Dean Colley began by stating the Graduate College goal of assisting graduate students with their career paths, with a special focus on PhD students. The Graduate College began a course in TA training, GC 593 – Foundations of College Teaching, created and taught by Dr. John Coumbe-Lilley.

Dean Colley reported on the International Teaching Assistant Program (ITA). Illinois State law requires International TAs to be competent in English. The Graduate College ITA program is directed by Vandana Loebel and is expanding classes and training.

Dean Colley talked about the new GC website. The Dean discussed upcoming events, such as, The Graduate Mentor Award Ceremony, and the Graduate Student Mentoring Award, in collaboration with Bette Bottoms and the Honors Colleges. The Dean mentioned that the Image of Research competition and exhibit has been moved to the Fall Semester.

Dean Colley reported on a NIH PREP Grant that she is involved in. She and fellow scientist William Walden, Associate Dean for Diversity and Inclusion in the College of Medicine, had won an IGNITE award from the OVCR to build partnerships with Historically Black Colleges and Universities and Hispanic Serving Institutions to help with the recruitment, education, and success of underrepresented minorities who wish to pursue PhDs and MD/PhDs in the biomedical sciences. Colley and Walden submitted an NIH R25 grant to create a
Post-baccalaureate Research Education Program at UIC to nurture such students.

Dean Colley spoke about Graduate College PASSAGES program will start this summer as a Pilot. This program is administered and run by the Graduate College Office of Recruitment and Diversity Affairs for underrepresented students in STEM disciplines. The program allows new incoming minority graduate students to get a head start on their research experience with a mentor during the summer of their incoming year. Dr. Lunaire Ford gave a brief presentation about the application process and stated that application deadline was May 1, 2014.

IV. The minutes of the March 14, 2013 meeting were approved as submitted.

V. Business Meeting
   A. Nominations for the Executive Committee – no new nominations were made and the ballot was approved as submitted.
   B. Nominations for the Awards Committee – no new nominations were made and the ballot was approved as submitted.

VI. Similarity, Copyright & Plagiarism – Confusion in the Academy

Dean Colley and Associate Dean Jonathan Art spoke about solutions to the publication and the plagiarism issues that the Graduate College have been dealing with.

Highlights: The University has agreed to license iThenticate software assist with word overlaps and responsible conduct. Training and information will be forthcoming. The software was first available to UIC in December 2013.

Dean Art has been reviewing dissertations through the software to become familiar with the outcomes and work out some of the issues prior to rolling it out to faculty and students.

Dean Colley talked about copyright issues and explained that unlike patent protection, copyright protection exists from the time of creation. She went on with discussions with faculty in attendance. She mentioned that more complete information is located on the Graduate College website, and further information will be added.

VII. Old Business
     There was no old business.

VIII. New Business
      There was no new business.

The meeting adjourned at 3:20 PM.
Minutes of the Graduate College
Executive Committee Meeting
of
April 18, 2014

Present: Karen Colley (Chair), Danilo Erricolo, Giamila Fantuzzi, Bob Kenyon, Jesús García-Martinez, Virginia Miller, Jack Prost, David Schaafsma

Absent: Nicholas Huggett, Marie Tejero Hughes, Brian Kay, Sharon Haar (Left UIC), Christopher Mitchell, Segar Ogut, Stewart Shankman

Guests: None

Staff: Jonathan Art, Laura Junker, Steve Kragon

I. Provost Lon Kaufman

Provost Kaufman met with the Committee without the Dean of the Graduate College, or Graduate College staff, present, for the annual evaluation of the Dean.

II. Approval of the February 14, 2014 Minutes

The Committee unanimously approved the minutes of March 21, 2014.

III. Program Proposals

A. Proposal to Suspend Admission to the Master of Science (MS) in Disability and Human Development (Information)

Dean Colley briefly presented this informational item to the Committee. There were no comments.

IV. Faculty Action (Executive Session)

The Committee entered into executive session to discuss the proposal to evaluate Graduate College membership for a faculty member.

V. Dean’s Report

There was no Dean’s report.

VI. Old Business

There was no old business
VII. New Business

There was no new business

The motion to adjourn was unanimously approved.
I. Plagiarism Issues

An emergency meeting of the Graduate College Executive Committee was called to investigate and advise the Dean on a number of cases of alleged plagiarism pertaining to the dissertations of graduated students. The meeting was held under executive session.

After two hours of discussion, the motion to adjourn was unanimously approved.
Minutes of the Graduate College  
Executive Committee  
August 29, 2014

Minutes of the Graduate College  
Executive Committee Meeting  
of  
August 29, 2014

Present:  Karen Colley (Chair), Danilo Erricolo, Michael Federle, Jesús García-Martinez, Virginia Miller, Christopher Mitchell, Serdar Ogut, Pamela Popielarz, Jack Prost, David Schaafsma, Duncan Wardrop

Absent:  Giamila Fantuzzi, Nicholas Huggett, Silvia Malagrino (Sabbatical), Stewart Shankman

Guests:  Ronald Hershshow (Epidemiology), Todd Lee (Epidemiology)

Staff:  Jonathan Art, Lunaire Ford, Cheryl Johnson, Laura Junker, Marie Khan, Steve Kragon

Dean Colley opened the meeting with introductions and welcomed the new Executive Committee members. She explained the meeting process and that there may be times where there’s a deviation in the meeting agenda depending on circumstances. Today’s agenda will be altered with the approval of minutes and the Dean’s report first due to the schedule of guest the guests.

I. Approval of the April 18, 2014 and April 28, 2014 Minutes

The vote for acceptance of the April 18th and April 28th minutes were:  
7 approved  
3 abstained (due to not being present)  
0 opposed  
** Also a need for the correction was pointed out regarding a spelling error on the name of Segar Ogut. The correct spelling should be Serdar Ogut.**

II. Dean’s Report - (Executive Session)

In Executive Session, the Dean updated the Committee on the recent plagiarism and faculty behavior cases that were reviewed last academic year, as well as on the recent changes in the leadership on campus.

III. Discussion on Fellowship Funding Structure

Dean Colley explained that the Graduate College will be restructuring the University and Abraham Lincoln Fellowships.

Last academic year, the Graduate College increased the stipend amount to $25,000 for the 1st and 4th years for newly recruited students in order to be more competitive and to attract more students. However, there has not been much of an impact.

After researching other universities, it was found that students were choosing a consistent level of funding that lasted over a longer period of time. With the current structure, there is a
Minutes of the Graduate College
Executive Committee
August 29, 2014

decrease in funding during the 2nd and 3rd years if the student is given a teaching assistantship by the program, in many cases.

The proposed new funding structure will be at a slightly lower amount but for a longer timeframe. The new structure will be as follows:

- The new stipend amount will decrease to $22,000 for the 1st and 4th years
- During the 2nd and 3rd year if the student is given a 50% teaching assistantship, the Graduate College supplement the student to bring them up to the $22,000 stipend amount. Additionally, the Graduate College will provide a BOT waiver for those years which will waive the differential, if applicable (assistantship waivers do not waive the differential outside of LAS). This will result in offering less fellowships overall, due to the increase in the money that is needed to cover these changes.

The Dean’s Scholar Award will also be decreased to a $22,000 stipend.

There will also be (4) Star Awards, one student per Division, as determined by the Awards Committee: Behavioral and Social Sciences / Engineering, Mathematics, and Physical Science / Fine Arts and Humanities / Life Sciences. Each of these students will receive the $22,000 stipend for all four years.

IV. Program Proposals

A. Proposal to Establish the Post-Baccalaureate Campus Certificate in Pharmacoepidemiology (Pharmacy and School of Public Health) (Information item)

This proposal was presented by Associate Dean Art. The rapidly growing field of pharmacoepidemiology focuses on medication use in large populations and the effect of those medications. Traditionally, there has been a particular focus on the safety of medications in the field of pharmacoepidemiology. In particular, post-marketing surveillance of adverse events has been an important activity. This type of safety surveillance is sometimes called “pharmacovigilance.” However, there is also an increasing need to study the benefits and detriments of medications in populations to help inform providers and patients when making treatment decisions. Pharmacoepidemiology bridges the disciplines of epidemiology and clinical pharmacology. However, pharmacoepidemiology draws on many other areas, including pharmacology, biostatistics, healthcare policy and regulatory affairs. The goal of this proposed certificate program is to provide education and skill development related to examining medication use in large populations of individuals, including study design, epidemiologic approach, basic analytic methods, and advanced pharmacoepidemiology topics.

Ronald Hershow (Epidemiology), stated that this change was needed in response to the US Legislature who now has an increased requirement regarding drug and safety concerns. It will be essential for the concerns of health disparities. It will allow the department to train professors within the field, enhance TA support. It will now be online for global reach.

Steve Kragon from the Graduate College had the following questions:
(1) Will this class be coded under the Graduate College
(2) Because this class is offered to International students, minimum requirements for English proficiency scores need to be added under the admission requirements
Ron Hershow and Todd Lee stated that they will speak with Dana regarding the coding and will have added the TOFEL information before going to the Senate.

B. Proposal to Suspend Admissions to the Master of Science (MS) in Forensic Toxicology (Information item)

V. Old Business - No old business

VI. New Business – No new business

The motion to adjourn was unanimously approved.
Minutes of the Graduate College
Executive Committee Meeting
of
September 19, 2014

Present: Karen Colley (Chair), Danilo Erricolo, Michael Federle, Nicholas Huggett, Virginia Miller, Christopher Mitchell, Serdar Ogut, Pamela Popielarz, Jack Prost,

Absent: Giamila Fantuzzi, Silvia Malagrino (Sabbatical), Jesus Garcia-Martinez, David Schaafsma, Stewart Shankman, Duncan Wardrop

Guests: Jaehyung Cho, Pharmocology,

Staff: Theresa Christenson, Lunaire Ford, Cheryl Johnson, Laura Junker, Steve Kragon, Benn Williams

Dean Colley opened the meeting with introductions

I. Program Proposals

A. Proposal to revise the MS and PhD in Pharmacology – Dean Colley presented this proposal in the absence of Assoc. Dean Art. The department proposes to revise the Master of Science (MS) and Doctor of Philosophy (PhD) in Pharmacology. Both degrees share a required core, which includes two courses in Medical Pharmacology – PCOL 501: Medical Pharmacology I (3 hours) and PCOL 502: Medical Pharmacology II (3 hours). Taken by primarily by medical students, these courses are very clinical oriented.

As a result, the courses are not the best fit for graduate students in pharmacology. Therefore, the department proposes to replace these two courses in the graduate curriculum with a new, single course – PCOL 560: Graduate Pharmacology (3 hours) – which focuses on the molecular mechanism of drugs. The new course will also serve as an elective for students enrolled in the Graduate Education in Medical Sciences (GEMS) Program. The required core will be reduced by 3 hours, but students will replace the hours with additional elective coursework. This ensures that the total hours required for each degree will not change.

Per Dr. Cho, the new core pharmacology course will be more relevant for pharmacology and GEMS students who are engaged in similar scientific research.

The proposal was approved with a unanimous vote
B. Proposal to Suspend Admissions to the Elementary Education and Secondary Education Concentrations in the Med in Instructional Leadership - This proposal was presented by Assoc. Dean Junker as informational only.

The Illinois State Board of Education (ISBE) has issued new requirements for the Illinois teacher education preparation programs, changing the licensure structure.

Because of the change, the College of Education has decided not to renew licensure and therefore admissions to the Secondary Education and Elementary Education concentrations of the Med in Instructional Leadership has been suspended. All current students are grandfathered in, per ISBE; however, all students must complete the current program, including all relevant coursework, on or before September 1, 2017 and must receive their license by September 1, 2018.

II. Approval of the August 29, 2014 Minutes – 7 approved, 1 abstained due to absence

III. Career Services for Graduate Students – Dean Colley expressed a long-held belief that it is important to focus on career services for graduate students. She stated how UIC currently has these services, but they are primarily geared toward undergrads. She introduced Theresa Christenson, the Graduate College’s Asst. Director of Graduate Student Outreach and Career Development. Theresa Christenson gave a presentation to inform the Executive Committee of our upcoming Fall 2014 Graduate College Programs and Events and to explore potential areas of expansion.

IV. Dean’s Report - (Executive Session)

V. Old Business - No old business

VI. New Business – No new business

The motion to adjourn was unanimously approved.
Minutes of the Graduate College
Executive Committee Meeting
of
October 24, 2014

Present: Karen Colley (Chair), Danilo Erricolo, Nicolas Huggett, Jesús García-Martinez, Virginia Miller, Pamela Popielarz, Jack Prost, David Schaaafsma

Absent: Giamila Fantuzzi, Micahel Federle, Silvia Malagrino (sabbatical), Christopher Mitchell, Serdar Ogut, Stewart Shankman, Duncan Wardrop

Guest: John Larson (Neuroscience)

Staff: Jonathan Art, Marie Khan, Laura Junker, Steve Kragon, Benn Williams

I. Program Proposals

A. Proposal to Make the Interdepartmental Graduate Concentration in Neuroscience Available to Students in the Hispanic Linguistics Concentration in the PhD in Hispanic Studies (Informational Only)

Associate Dean Laura Junker presented the proposal to make the existing Interdepartmental Graduate Concentration in Neuroscience be available to students completing the Hispanic Linguistics Concentration within the Doctor of Philosophy in Hispanic Studies. The concentration is already available for PhD students in nearly a dozen other disciplines. The proposal grew out of faculty research combining neuroscience, especially brain imaging, and linguistics. The concentration requires a minimum of 16-18 hours of coursework. In responding to a question, John Larson (DGS) highlighted the new trend in neurolinguistics. Members expressed their unanimous support.

B. Proposal to Make the Interdepartmental Graduate Concentration in Violence Studies Available to Students in the MA and PhD in Sociology (Informational Only)

Associate Dean Laura Junker presented this proposal. The Interdepartmental Graduate Concentration in Violence Studies is composed of courses from multiple disciplines, and provides students a holistic view of the problem of violence in society and deepens their knowledge and skill set to address it. The outcome of the concentration is broadly trained individuals who can apply theories and methods from multidisciplinary perspectives to critically analyze and effectively respond to various types of violence in society. The concentration is currently affiliated with 21 degrees in 11 graduate programs. The sponsors of the concentration now seek to make the concentration available to the following programs: MA and PhD in Sociology. Unanimously supportive, members of the committee expressed surprise Sociology was not already a participating department.

C. Proposal to Make the Interdepartmental Graduate Concentration in Survey Research Methodology Available to Students in the MA and PhD in Criminology, Law, and
Justice; Doctor of Nursing Practice; PhD in Nursing; PhD in Education Psychology; Med in Measurement, Evaluation, Statistics, and Assessment; and the Med in Youth Development (Informational Only)

Associate Dean Laura Junker presented this proposal. The Interdepartmental Graduate Concentration in Survey Research Methodology (GCSRM) is available at both the master’s and doctoral levels, in conjunction with several participating units. The primary goal of the interdisciplinary graduate curriculum in survey research methodology is to provide graduate students with the opportunity for systematic, integrated study of issues relevant to the conduct of professional survey research. Members expressed their unanimous support.

II. Approval of the minutes from the September 19, 2014 meeting. Four approved and one member abstained citing his absence at the meeting. (One member arrived after the vote.)

III. Graduate College Admission Review Process (on the agenda as item “IV”)

Executive Assistant Dean Steven Kragon summarized the document entitled “Admissions Files Reviewed by the Graduate College – Proposed Changes.” He focused his remarks on points five, six, and eight: exceptional admissions of students not reaching the GPA minimum (random audits will be undertaken to ensure compliance); limited standing (departments may continue to ask the Graduate College to review individual cases); and English proficiency scores. The recommended changes will address many of the exceptions currently handled by the Graduate College.

IV. Certificate of Approval Requirement

Dean Colley proposed to retire the Certificate of Approval form, also known as the “red-border sheet” since the Graduate College has gone to an electronic submission system. There was a concern about a department chair losing responsibility for degrees granted within his or her department. It was explained that, instead, a bureaucratic hurdle to degree completion was being removed. There was overwhelming support for the retirement of the form.

V. Dean’s Report (agenda item “III”)

Dean Colley presented the results of a recent Graduate College survey regarding the career services currently offered by academic units. This is part of the Dean’s wish to expand career and professional development services and to articulate best practices. Members of the committee were amenable to the expansion of such services. A committee consisting of faculty and staff will soon be formed to address these issues.

VI. Old Business - There was no old business to discuss.

VII. New Business – The meeting went into executive session. The motion to adjourn was approved unanimously.
Minutes of the Graduate College
Executive Committee Meeting
of
November 21, 2014

Present: Karen Colley (Chair), Nicolas Huggett, Jesús García-Martínez, Christopher Mitchell, Pamela Popielarz, Jack Prost, Stewart Shankman, Duncan Wardrop
Absent: Danilo Erricolo, Giamila Fantuzzi, Michael Federle, Silvia Malagrino (sabbatical), Virginia Miller, Serdar Ogut, David Schaafsma,
Guest: Jaehyung Cho (Physical Therapy), Carol Courtney (Physical Therapy), Shane Phillips (Physical Therapy), Lewis Wedgewood (Chemical Engineering)
Staff: Jonathan Art, Lunaire Ford, Cheryl Johnson, Laura Junker, Steve Kragon, Benn Williams

I. The beginning of the meeting went into Executive Session with Provost Gislason in attendance.

II. Program Proposals

A. Revise the MS in Chemical Engineering.

Dean Colley presented the proposal. The department wishes to add a course-work-only option to the MS in Chemical Engineering so that students may earn the degree wherein they will complete all 36 credit hours using didactic courses. This option will require completing 32 hours of coursework plus a 4-hour project without the thesis requirement. However, students will continue to have the old option of 24 hours of coursework plus 12 hours for their thesis.

The proposal was approved with a unanimous vote.

B. Proposal to rename the Master of Science and Doctor of Philosophy in Pharmacology as the Master of Science and Doctor of Philosophy in Cellular and Molecular Pharmacology.

Dean Colley presented this. The department of Pharmacology offers training in molecular and cellular pharmacology and integrative biology. The departmental research is translational and focuses on cellular signal transduction, lung and vascular biology, thrombosis, stem cell therapy, inflammation, and cardiovascular pharmacology. People often are confused with the meaning between pharmacology and pharmacy; the proposed name of “Cellular and Molecular Pharmacology” will clarify departmental research and thereby allow the department to recruit great numbers of high quality graduate students to the program.

The proposal was approved with a unanimous vote.
C. Establish the Post-Professional Campus Certificate – Orthopedic Physical Therapy Residency

Both Certification proposals were presented together by Dean Colley. UIC does not currently have a PT residency program, but the department believes that this training will allow Doctor of Physical Therapy (DPT) graduates to be more competitive for highly desirable positions and provide an opportunity for graduates from other DPT programs practicing in Illinois to obtain additional skills and training. The mission is to provide physical therapists advanced knowledge and skills in orthopedic practice, education and clinical research. The residency will produce advanced-level clinicians who are able to deliver high quality patient care, serve as educators, and/or participate in clinical research.

D. Establish the Post-Professional Campus Certificate – Fellowship in Orthopedic Manual Physical Therapy

The representative from the Physical Therapy department explained that the Fellowship is already in place but this option allows the students to earn a certification. Because of the shortage of qualified instructors to teach these skills, there was a less than optimal opportunity for students to develop these skills within their clinical internships. Upon successful completion of this certificate program, the candidate will have an advanced knowledge base and practical skills and will thus be eligible to be named a Fellow of the American Academy of Orthopedic Manual Physical Therapists. As a result, they will possess the skills and knowledge base that would be required for instructing physical therapy students at an advance level.

Both proposals were approved with a unanimous vote.

III. Approval of the minutes from the October 24, 2014 meeting. Five approved and one member abstained due to absence. (One member came in after the voting).

IV. Old Business - There was no old business to discuss.

V. New Business – Associate Dean Art presented the Screening and Reporting Process using the iThenticate program.

VI. The motion to adjourn was approved unanimously.
I. Program Proposals

A. Establish the MS in Marketing – This proposal was presented by Associate Dean Laura Junker.

In this proposal, the Department of Managerial Studies in the College of Business Administration (CBA), proposes a new degree program: Master of Science (MS) in Marketing. The program is designed for students with undergraduate or graduate degrees in other fields (particularly the humanities and social sciences) with little or no marketing experience in order to allow them to enter marketing careers. Three concentrations will be offered: marketing research, advertising and marketing communications, and global and multicultural marketing.

The department emphasizes that the program: (a) fills a niche of retooling social science and humanities degree holders (who may face limited job prospects on their discipline) to enter the field of marketing. The program includes a “guaranteed admissions” component similar to the guaranteed admissions into other professional programs on campus for UIC undergrads.

Issues that were identified by Assoc. Dean Junker:

(a). This program by UIC is proposed to be faster than similar degrees at other institutions, allowing students to obtain a degree in one year of full time, and (b) the proposed program will most likely be considerably less expensive than the alternatives in terms of tuition. However, there are also four course prerequisites, which will require, minimally, another semester.
Dr. Cheryl Nakata (Marketing) confirmed that interested undergrads will be advised early in order to give them a chance to integrate the prerequisite classes into their curriculum. Dr. Nakata stated that even with the prerequisites, the program can be completed within a 12 month timeframe. Although courses will be mostly face-to-face, part-time students will be offered evenings, weekend and Saturday-only classes.

**With no discussion, the proposal was approved unanimously.**

**B. Establish the PhD in Biomedical and Health Informatics –** This proposal was presented by Associate Dean Jon Art.

This program is designed to develop scholars to fill a need related to solving complex knowledge management issues facing the health care industry, with the focus of health systems/ sciences, social/organizational through collaborative interactions involving academia, industry and health care entities. This will be done through a small number of courses which will be delivered online or in a blended model. Mentoring and research advising will be delivered face-to-face. There remains a national need for scholars to solve these complex issues in knowledge management facing the healthcare industry across the urban and rural locations. The PhD program in Biomedical and Health Informatics will build upon the coursework of the MS in Health Informatics.

The department developed learning opportunities in two tracks:

**Track #1: Systems Science in BHI** – Analyzing, developing, simulating, and rendering data and information, focusing on bridging healthcare research, clinical practice, and the healthcare enterprise.

**Track #2: This track draws on social and behavioral sciences to inform the design of sociotechnical solutions and seeks to promote understanding, implementation, and evaluation of the impacts of innovation on organizations, groups, and individuals in order to facilitate change to health and health care.**

The Committee was concerned about whether enough students would be interested in this area. The proposal stated that they will not be able to offer classes without the enrollment of at least 5 students. Annette Valenta made them aware that their audience would be their current master students. Many are already online and their hope is to transfer many of the PhD cohort from the master’s program.

**After brief discussion, the proposal was approved unanimously**

**C. Proposal to Establish the Post-Baccalaureate Campus Certificate in Disability Ethics. –** This proposal was presented by Associate Dean Jon Art.

The College of Applied Health Sciences feels that this program is needed due to the loss in focus on ADA Availability. The certificate supports specialization opportunities for UIC students enrolled in degree programs in Disability Studies, Disability and Human Development, Nursing, Occupational Therapy, Physical Therapy, Public Health and other clinical fields.
The committee asked the program’s representative to explain the relationship between the capstone paper/project in the final course and the granting of the certificate. Dr. Carol Gill explained that the final grade in the course where the capstone paper/project occurred would be one part the decision, but that the project would be further reviewed by committee separate from the course and grade to determine if it comprehensively incorporates knowledge learned throughout the program.

After further questions on this with Dr. Gill, and additional discussion as a committee, there remained concerns about the final review and integration of the course work and in particular the performance in the final course and the double review of the capstone paper/project. The committee felt that the proposed certificate requirements was still unclear as to how the student will know how to perform to assure that they are able to achieve the certificate. The Committee was supportive of the certificate but wanted a different final assessment that determines attainment of the certificate.

**The Committee voted unanimously to table the proposal and ask the representatives to review their comments. An email with these concerns was sent to Dr. Gill for possible revision and resubmission.**

D. Proposal to Rename the Doctor of Philosophy in Kinesiology, Nutrition and Rehabilitation as the Doctor of Philosophy in Kinesiology and Nutrition. - This proposal was presented by Associate Dean Jon Art.

The college proposes to change the name of the current PhD in Kinesiology, Nutrition and Rehabilitation to the PhD in Kinesiology and Nutrition. This change is a result of the recent establishment of the PhD in Rehabilitation Sciences, which evolved from the rehabilitation track of the current degree into an independent program. The proposal only addresses the change in the degree name with no change in the degree requirements.

**The proposal was approved unanimously.**

E. Revise the PhD in Educational Psychology – This proposal was presented by Associate Dean Laura Junker

Dean Junker explained that the department wants to change the credit hours in one required course (EDSY 508), a proseminar that focused on skills in developing research questions, the process of scientific argumentation, and the process of academic writing including conference papers, articles and dissertations. This appears to be a key course in their training of graduate students for an academic research career or an applied career in educational settings.

This change in credit hours for a required class results in a need to change the minimum credit hours for the PhD from 96 to 97.

One concern brought out by Dean Junker is the need of attention to the UIC catalog description of the Program Core on p.3 which reads “Select 9 semester hours from the following.” It seems to that it would be clearer if it reads “Select “at least” 9 semester hours from the following…” This would emphasize that some students will have 10
hours in the core if EPSY 508 is 4 credits for some students.

**With no discussion the proposal was approved unanimously.**

F. **Suspend Admissions to the PhD in Public Administration (Informational Only)**

Assoc. Dean Junker outlined the department’s rationale to suspend admission into the PhD program in Public Administration for 2015-2016, with plans to resume the admissions for 2016-2017. The reasons are:

(A). Budgetary - lack of resources to hire adjunct faculty needed to teach undergraduate courses combined with the loss of three permanent faculty key to the PhD program.

(B) Due to an expectantly low PhD admission the previous year (four students deferred due to health and family issues) there are only two PhD students who need courses, the department will not offer any PhD courses in 2015-2016. All of the PhD students are at the dissertation stage and will not be affected.

(C) The department will use the permanent faculty in more efficient ways for both undergraduate and graduate teaching (i.e. rather than focusing faculty time on low enrolled graduate courses).

(D). The department will reassess the PhD program requirements during the upcoming year.

The department has attempted to minimize the impact of this temporary suspension of courses core to this program by doing it at this particular point in time when only two PhD students are affected. After extensive conversations internally in the department and with the Graduate College, various options will be available for the two affected students to finish their remaining coursework (independent study, substituting other courses, taking similar courses in UI-Springfield). The Graduate College was satisfied with these options, given the constraints

II. **Approval of the November 21, 2014 minutes**

**Nine approved with three abstentions, due to their absence in November.**

III. **Dean’s Report – Due to time constraints, there was no dean’s report.**

IV. **Old Business – No Old Business**

V. **New Business – No New Business**

VI. The motion to adjourn was approved unanimously.