March 13, 2013

To: Graduate Faculty Members

From: Karen J. Colley
Dean

Subject: Graduate College Annual Faculty Meeting

Date: March 14, 2013
Time: 10:00 A.M. – 12:00 P.M.
Place: Student Center East (SCE) Room 605

AGENDA

I. Welcome

II. Approval of the April 18, 2012 Minutes

III. President Robert Easter and Chancellor Paula Allen-Meares

IV. Annual Report of the Dean

V. Business Meeting
   A. Nominations for the Executive Committee
   B. Approval of Ballot for the Executive Committee
   C. Nominations for the Awards Committee
   D. Approval of Ballot for the Awards Committees

VI. PASSAGES

VII. Old Business

VIII. New Business
MINUTES

ANNUAL MEETING OF THE GRADUATE FACULTY

APRIL 18, 2012

The meeting was called to order at 2:11 PM

I. Dean Colley introduced herself as the new Dean of the Graduate College, and introduced other staff of the Graduate College in attendance.

II. The minutes of the April 14, 2011 meeting were approved as submitted.

III. Annual Report of the Dean

Dean Colley presented her mission statement and goals for the Graduate College. The presentation stressed plans on more mentoring and support programs for graduate students in order to improve and enhance their learning experience at UIC. Another goal is to increase retention of students.

Professor Wardrop (Chemistry) asked if she would also consider implementing mentoring programs for junior faculty.

Professor Wardrop also stated that UIC needs more faculty award opportunities besides the existing Mentoring Award. Professor Wardrop provided the example of the Sloan Award for Excellence in Teaching. He stated that more award opportunities would enhance mentoring and help with tenure.

Dean Colley announced the new collaboration between UIC, Northwestern and The University of Chicago called the Chicago Metropolitan Exchange Program (CMEP). This program allows doctoral students graduate students from any of the participating institutions to take advantage of, and enroll in, courses that are not available at their home institution.

Dean Colley went over recent events for graduate students that were sponsored by the Graduate College (e.g. Jorge Cham and Paula Chambers presenting n campus), as well as numerous workshops centering around professional and career development. The Graduate College is forming partnerships with other units on campus, such as the Career Center, to bring about some of these events. Also announced was McNair Day, a national event coming to UIC on July 12, 2012, that is being hosted by the Graduate College.

Dean Colley presented the new Graduate College policy for Annual Assessments of Doctoral Students, effective AY 2013-2014. This policy was refined and approved by the Graduate College Executive Committee. Professor Hannah
Higgins (Art History) raised concerns related to the work load that will result from some parts of the policy. She stated the process is time consuming, and some of the smaller departments are under staffed, and that teaching time would be affected. Assistant Dean Kragon explained that the policy was only for doctoral students and that the advantageous of the policy are many. In addition, the survey and post-survey focus groups with graduate students that were done by the Graduate College showed an overwhelming need for the assessments, and graduate students desire for timely feedback in order to allow for self-correction.

IV. Business Meeting

i. Nominations for the Executive Committee – no new nominations were made. The ballot was approved as submitted.

ii. Nominations for the Awards Committee – no new nominations were made. The ballot was approved as submitted.

iii. Bylaws Revision: Graduate Faculty Responsibilities and Resignations, Sanctions and Removal

A packet highlighting changes to the Graduate College by-laws was provided (online, previous to the meeting, and as a handout at the meeting). The Graduate College Executive Committee had previously approved the changes. Changes are summarized as follows:

- Article I Section 2 – addition of paragraph on the standards of excellence.
- Article II – addition of a section on responsibilities of Graduate Faculty. This is being added as Section 2, resulting in the current sections 2 and 3 to be renumbered as Sections 3 and 4.
- Article II Section 4 (old Section 3) Number 4 - editorial correction to current by-laws by making the last paragraph Number 5. This is correcting a previous editing error.
- Article II Section 5 – addition of Section 5, Changes in the Graduate College Membership on resignations, sanctions and removal.

Changes to the by-laws were unanimously approved.

V. Ethics Training – Background: Faculty Panel: Discussion

Due to scheduling, some members of the panel were not able to attend. Panelist Associate Dean Jonathan Art represented the remainder of the panel.

Dean Art provided background on the issues that necessitated the immediate concerns. At the campus level, student ethics issues are administratively heavily focused on classroom issues such as cheating on an exam or plagiarism in a course paper. Policies on these are located on the Dean of Students website. Although these issues surface in all student levels, the majority of this type of activity occurs at the undergraduate level. The more complex graduate student issues related to responsible research and research plagiarism are mainly addressed solely through the advisor, or possibly in a research course offered by
the academic program. The lack of, or wide variance of instruction for graduate students in responsible research by faculty and programs has recently resulted in Graduate College involvement with a number of serious situations related to plagiarism and research activities. As a result, the Provost requested the Graduate College to take lead on the issue. A committee, consisting of Graduate College Executive Committee member, Dean Art, and other graduate faculty, was formed in order to provide guidance.

Dean Art discussed GC 401, Scientific Integrity and Responsible Research, for which he is the instructor. This course is required for students on NIH grants, and was reviewed by the committee to determine what should be included in new revised training course for all graduate students. Delivery of such a course is also under review.

Dean Colley added that after this is finalized for students, the Provost would like to explore a collaboration with the Office of the Vice Chancellor for Research for similar faculty training.

VI. Old Business

There was no old business.

VII. New Business

There was no new business.

The meeting adjourned at 3:30 pm
Ballot for the Executive Committee

**Behavioral and Social Sciences**  One (1) to be elected

Vote for one (1)

()  Jack Prost, Anthropology
()  Stewart Shankman, Psychology

**Engineering, Mathematics and Physical Sciences**  One (1) to be elected

Vote for one (1)

()  Serdar Ogut, Physics
()  Laxman Saggere, Mechanical and Industrial Engineering
()  Christos Takoudis, Bioengineering

**Fine Arts and Humanities**  One (1) to be elected

Vote for one (1)

()  Virginia Miller, Art History
()  David Schaafsm, English

**Life Sciences**  One (1) to be elected

Vote for one (1)

()  Giamila Fantuzzi, Kinesiology and Nutrition
()  Richard Gemeinhart, Pharmacy
GRADUATE COLLEGE
EXECUTIVE COMMITTEE
2012-2013

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BEHAVIORAL AND SOCIAL SCIENCES

*Kevin Barnhurst  Communication  2011-2013
@Marie Tejero Hughes  Special Education  2012-2014
*Christopher Mitchell  Social Work  2012-2014
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ENGINEERING, MATH AND PHYSICAL SCIENCES

*Danilo Erricolo  Electrical and Computer Engineering  2012-2014
@Bob Kenyon  Computer Science  2011-2013
*W. Andreas Schroeder  Physics  2011-2013
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FINE ARTS AND HUMANITIES

*Sharon Haar  Architecture  2012-2014
*Elizabeth Loentz  Germanic Studies  2011-2013
@Cristian Roa  Latin American and Latino Studies  2011-2013
@Bruce Tharp  Industrial Design  2011-2013
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LIFE SCIENCES

*Serap Erdal  Environmental & Occupational Health Sc.  2011-2013
@Shahrbanoo Fadavi  Pediatric Dentistry  2011-2013
@Jesus Garcia-Martinez  Physiology and Biophysics  2012-2014
*Brian Kay  Biology  2012-2014
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* = Elected
@ = Appointed
Ballot for the Awards Committee

**Behavioral and Social Sciences** Two (2) to be elected

Vote for two (2)

() Sharon M. Collins, Sociology
() Jamie Roitman, Psychology

**Engineering, Mathematics and Physical Sciences** One (1) to be elected

Vote for one (1)

() Ramin Takloo-Bighash, Mathematics, Statistics and Computer Science

**Fine Arts and Humanities** One (1) to be elected

Vote for one (1)

() Malgorzata (Gosia) Fidelis, History
() Diana Niebylski, Hispanic and Italian Studies

**Life Sciences** One (1) to be elected

Vote for one (1)

() Maria Barbolina, Pharmacology
() Kamal Eldeirawi, Nursing
() Doug Feinstein, Anesthesiology (Anatomy)
() Guochang Hu, Pharmacology
() John M. Kennedy, Physiology and Biophysics
GRADUATE COLLEGE
AWARDS COMMITTEE
2012-2013

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BEHAVIORAL AND SOCIAL SCIENCES

Sophia Marinova  Managerial Studies  2011-2014
Pam Popielarz   Sociology     2010-2013
Andrew Rojecki  Communication    2010-2013
Anna Roosevelt  Anthropology     2011-2014

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ENGINEERING, MATHEMATICS, AND PHYSICAL SCIENCES

David Eddington  Bioengineering    2012-2015
Cecilia Gerber   Physics     2012-2015
Brooke Shipley  Mathematics, Statistics & Computer Science 2010-2013
Duncan Wardrop  Chemistry    2011-2014

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FINE ARTS AND HUMANITIES

Hannah Higgins  Art History     2012-2015
Connie Meinwald  Philosophy     2012-2015
Margaret Miner  French and Francophone     2010-2013
Jennifer Reeder  Art and Design    2012-2015

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LIFE SCIENCES

Joanna Burdette  Medicinal Chemistry & Pharmacognosy  2010-2013
Yogesh Dwivedi Psychiatry (Neuroscience)  2012-2015
Serap Erdal    Environmental & Occupational Health Sc.  2011-2014
Chiayeng Wang   Dentistry    2012-2015

All Awards Committee members are elected