The meeting was called to order.

I. Dean Karen J. Colley welcomed the faculty.

II. Annual Report of the Dean

A. Dean Colley updated the faculty on the fellowship recruitment effort. Offers will provided to 6 PIF candidates (2 accepted so far), 39 University Fellows (10 accepted so far) and 12 Abraham Lincoln Fellows (1 accepted so far). 31 Diversifying Faculty in Illinois fellows were awarded (10 new and 21 renewals).

PIF is the Pipeline to an Inclusive Faculty Program that the Provost charged the Dean with spearheading. The PIF initiative is meant to make UIC as a source for other schools to recruit underrepresented PhD graduates to their faculty.

The Dean announced that the 2nd Annual 3-Minute Thesis competition occurred on March 15, and the winner will represent UIC at the Midwest Association of Graduate Schools competition in April.

The Dean stated that the Graduate College Graduate Student Appreciation week occurred on March 19-23, 2018, and consisted of 13 events with over 530 graduate students participating.

The Dean stated that the 10th Image of Research competition occurred last year, with a showing and reception at Gallery 400 on October 24, 2017. The Chancellor and Provost attended. Submissions for this year’s competition are currently being accepted, through May 31, 2018.

The Dean mentioned that both the faculty and teaching/graduate assistantship (GEO) contracts are expiring this summer. The administration team for negotiations for the teaching/graduate assistantship contract consists of Marilyn LaBlaiks (Labor Relations, HR), Amy Levant (Labor Relations, HR), Karen Colley (Dean, Graduate College), David Hoffman (Head, Physics), and Steven Kragon (Executive Assistant Dean, Graduate College).

The Dean updated the faculty on the new international travel policy spearheaded by Vice Provost Neal McCrillis (Global Engagement). The policy covers all faculty, staff, and students who travel outside of the U.S. on non-personal matters. A form will need to be submitted for all such travel, which will be mandatory for students.

III. The Dean asked the faculty for advice on a possible change of the April 15 date for the national resolution regarding graduate scholars, fellows, trainees and assistants.
This is a Council of Graduate Schools resolution that almost 400 schools have agreed to, including the University of Illinois (all three campuses) and the most highly regarded schools in the U.S. The resolution allows applicants the option to not respond to offers of financial support prior to April 15, as various institutions prepare offers at varying times.

Various faculty provided their opinions.

IV. The minutes of the April 6, 2017 meeting were presented to the faculty present. Votes for approval of the minutes are not taken as the majority of the faculty present have not attended the previous year’s meeting.

V. Business Meeting – Amendment to the Graduate College By-Laws

The Dean presented proposed changes to the Graduate College By-Laws. The Dean is proposing to create a new Diversity Awards Committee to review nominations for Abraham Lincoln Fellowships, as well as to advise the College on other diversity matters. The Lincoln fellow nominations have been reviewed by ad-hoc committees in the past, and it was thought by the Dean that greater faculty oversight was necessary. The By-Law changes were approved by the Graduate College Executive Committee on March 16, 2018.

With no discussion, the proposed change was approved unanimously.

VI. Business Meeting – Presentation of Committee Ballots

1. The ballot for nominations for the Executive Committee was presented and nominations from the floor were requested. There were no new nominations from the floor and the faculty ratified the ballot as submitted.
2. The ballot for nominations for the Awards Committee was presented and nominations from the floor were requested. There were no new nominations from the floor and the faculty ratified the ballot as submitted.
3. The ballot for nominations for a new committee, the Diversity Awards Committee, was presented and nominations from the floor were requested. There were no new nominations from the floor and the faculty ratified the ballot as submitted.

VII. Old Business

There was no old business.

VIII. New Business

There was no new business.

The meeting was adjourned.
Minutes of the Graduate College  
Executive Committee Meeting  
March 16, 2018

Present:    Karen Colley (Dean and Chair), Michael Federle, Alyson Holbrook (phone),  
Silvia Malagrino, Roy Plotnick, Miljan Simonovic, Blake Stimson, Ramin  
Takloo-Bighash, Elizabeth Talbott, Duncan Wardrop

Absent:    Ralph Cintron, Eileen Collins, Christopher Mitchell, Misha Stephanov, Jennifer  
Wiley

Guests:    Chancellor Michael Amiridis, Catherine Owney (Chancellor’s Office)

Staff:     Jonathan Art, Theresa Christenson-Caballero, Steve Kragon, Kevin Monahan,  
Susana, Sylvester, Benn Williams

The meeting was called to order at 1:35 p.m. by Dean Karen Colley. Dean Colley welcomed the  
committee members and guests, and individuals introduced themselves.

I. Chancellor Michael Amiridis addressed the committee and explained that when he  
first began as chancellor he met with faculty in every department, and that now  
that a number of years has passed he felt it was time to do so again. The  
Chancellor described the points that he felt UIC was making progress with and the  
areas where improvement has been difficult (monetary, infrastructure, maintaining  
adequate capital regarding IT, tenure-track faculty, and personnel to support  
services). He stated that UIC does not have the financial bases of its peers, partly  
due to alumni not being old enough yet to provide very large donations. However,  
he stated that he remains very optimistic about UIC’s future, with enrollment still  
trending upward, donations increasing, and strong faculty research.

The Chancellor stated that he wants to hear directly from faculty on their concerns.  
Members of the committee commented on a wide variety of issues, including  
development opportunities with graduate alumni, IRB issues, OVCR issues, issues  
with lab samples, posters and signage (aimed at students) in various buildings,  
graduate student engagement.

The Chancellor thanked the members of the committee for an engaging meeting.

II. Program Proposals

A. Proposal to Revise the Master of Urban Planning and Policy, Eliminate the  
Concentration in Globalization and International Planning, Rename and  
Revise the Concentration in Spatial Planning and Design, and Revise the  
Concentration in Urban Transportation (Fall 2018) (College of Urban  
Planning and Public Affairs) – expanded revised version of proposal
approved at the last meeting resubmitted

This proposal was approved at the last meeting, but has been represented with additional requests.

At the last meeting, Dr. Drucker explained that the various concentrations the MUPP program has should be reclassified as specializations, as a transcript notation is not desired. This proposal now is seeking to reclassify all official concentration for the degree as specializations.

In addition, the corrections that were pointed out in the previous version have been put in this current version.

With no discussion, the committee unanimously voted to approve the proposal.

III. Approval of the February 23, 2018 Minutes

The minutes were approved unanimously with no modifications.

III. Proposed Amendment to the Graduate College By-Laws

Dean Colley proposed an amendment to the Graduate College by-laws, to establish a new committee, the Diversity Awards Committee. The function of the committee will be to advise the Dean on the selection of diversity awards and on other diversity initiatives. The committee will consist of eight elected faculty members, in staggered two-year terms, two per division. Members must be Graduate College Faculty.

With little discussion, the proposal was passed unanimously.

IV. Dean’s Report

Dean Colley reported that the Graduate College be holding the Spring 2018 Directors of Graduate Studies Meeting on April 3, 2-3 pm, immediately followed by the Annual Meeting of the Graduate Faculty, beginning at 3 pm, in the Student Services Building (SSB), Conference Room A.

The Dean stated that Kevin Browne, Vice-Provost for Academic and Enrollment Services, will present a proposal to increase the International Credentials Evaluation fee for international applicants.

The Dean announced that fellowship offer letters were sent to 5 PIF, 31 University Fellows, 12 Abraham Lincoln Fellows, 31 Diversifying Faculty in Higher Education Fellows (including 10 new students).

The Dean announced that the 3-Minute Thesis competition was held last night, and that the Image of Research opened for submissions.
The Dean announced that the TA/GA GEO bargaining has begun, as the contract is set to expire August 15, 2018.

In Fall 2018, 17 students completed the Graduate College campus certificate in the Foundations of College Instruction, the first group to complete the certificate.

The Dean announced that the Graduate College new-TA and New-International TA orientation will be combined, and occur in August. The Graduate College New-Student Orientation will be moved to the Pavilion due to demand. This also occurs in August. The Dean stated that the Graduate College is currently processing over 1,400 request for Spring graduation, and over 125 request for campus certificates.

V. Old Business

No Old Business.

VI. New Business

No New Business.

The meeting was adjourned at 3:05 p.m.
Minutes of the Graduate College
Executive Committee Meeting
of
April 6, 2018

Present: Karen Colley (Dean and Chair), Ralph Cintron, Eileen Collins, Michael Federle, Alyson Holbrook (phone), Silvia Malagrino, Christopher Mitchell (phone), Roy Plotnick, Misha Stephanov, Blake Stimson, Ramin Takloo-Bighash, Duncan Wardrop, Jennifer Wiley

Absent: Miljan Simonovic, Elizabeth Talbott

Guests: Erin Fagan (Microbiology), Zorica Nedovic-Budic (UPP), Sanjeev Vidyarthi (UPP)

Staff: Jonathan Art, Steve Kragon, Benn Williams

The meeting was called to order at 1:35 p.m. by Dean Karen Colley. Dean Colley welcomed the committee members and guests, and individuals introduced themselves.

I. Program Proposals

A. Proposal to Revise the Doctor of Philosophy (PhD) in Microbiology and Immunology (Fall 2018 - College of Medicine)

This proposal was presented by Erin Fagan and consists of the removal of MIM 455 as a required course for the PhD, including students in the Medical Scientist Training Program (MSTP), as the course has now been superseded by GEMS 506.

Ms. Fagan provided the background and rationale for the change and answered questions from the committee.

With no discussion, the committee unanimously voted to approve the proposal.

B. Proposal to Establish the Master of Urban Design (MUD) (Fall 2018 - College of Urban Planning and Public Affairs)

Proposal to Establish the Urban Design Course Subject/Rubric (Fall 2018 - College of Urban Planning and Public Affairs)

Due to the timing of the final Senate Committee of Education Policy and the subsequent final full Senate meeting for the AY 2017-2018 year, this proposal was presented out-of-sequence, first to SCEP on April 4, and then to the Graduate College Executive Committee on April 6, as approved by the Dean of the Graduate College.
There was considerable controversy at SCEP about the proposed name of the degree, Urban Design. Professors Zorica Nedovic-Budic (department head), Sanjeev Vidyarthi, and Dean Michael Pagano presented the proposal and Drs. David Brown and Robert Somol from the School of Architecture presented their argument for opposing the use of the name Urban Design, a name they claim has historically been under the purview of Architecture. After lengthy discussion at SCEP the proposal was approved with the name City Design instead of Urban Design. This name was acceptable to both UPP and Architecture. (The use of Urban Design for UPP courses, in place for over 10 years, was not an issue.)

Subsequently, at the GC Executive Committee, Professors Nedovic-Budic, and Vidyarthi presented both proposals listed above, with the revision for the degree and rubric to be named City Design, and provided detailed descriptions of the proposed degree. The degree will consist of 38 credit hours, consisting of academic and studio courses.

A number of questions related to local demand, urbanization increasing worldwide, and design vs. planning were answered by Professors Nedovic-Budic, and Vidyarthi.

After discussion, the proposals, renamed from Urban Design to City Design, were unanimously approved, with a letter of advice (text follows) sent to UPP.

Several committee members were concerned that other graduate programs at the university which may have similar missions, specifically those in Civil Engineering, may not have been explicitly contacted as part of this proposal process. Other faculty in Earth and Environmental Sciences, and Biological Sciences, as well as the Associate Chancellor of Sustainability, may also be directly interested in this program. The committee respectfully recommends that you consult and collaborate with stakeholders in these units as you implement your program.

C. Proposal to Revise the Admission Requirements of the Master of Education (MEd) in Special Education (Fall 2018 - College of Education) – Information Item

This information item is to report the change of admissions requirements, eliminating the group interview and individual impromptu writing exercise.

D. Proposal to Revise the Admission Requirements of the Master of Science (MS) and the Doctor of Philosophy (PhD) in Pharmacy (Spring 2019 - College of Pharmacy) – Information Item

This information item is to report the change of admissions requirements, requiring 3 letters of recommendation instead of 4.
E. Proposal to Suspend Admission to the Master of Science (MS) and the Doctor of Philosophy (PhD) in Pharmacy (Summer 2018 – School of Public Health) – Information Item

This information item is to suspend admissions to this campus certificate. The certificate was primarily sought out by UIC employees. When the School of Public Health changed this online program to Full Cost Recovery there was no longer enough demand outside of UIC to continue with the program at this time. There are no currently enrolled students in the program.

III. Approval of the March 16, 2018 Minutes

The minutes were approved with no modifications with 11 yes votes and 1 abstention.

II. Dean’s Report

Dean Colley announced that the Graduate Student Appreciation Week, March 19-23, was well received by the students. It held over 14 events over the five days.

The 3-Minute Thesis competition concluded and the competitors were all excellent. The winner will represent UIC at the upcoming Midwest Association of Graduate Schools Conference.

The Dean announced that the by-laws changes recently approved by the Executive Committee were formally approved at the Annual Faculty Meeting. The ballot for the upcoming election for the Executive, Awards, and Diversity Awards Committees were also ratified.

Dean Colley announced that at this point in the Fulbright review process, 4 UIC graduate students are winners, 4 others are semifinalists, and a number were placed on the waiting list.

V. Old Business

No Old Business.

VI. New Business

No New Business.

The meeting was adjourned at 3:15 p.m.
Minutes of the Graduate College
Executive Committee Meeting
August 31, 2018

Minutes of the Graduate College
Executive Committee Meeting
of
August 31, 2018

Present: Karen Colley (Dean and Chair), Ralph Cintron, Eileen Collins, Nick Huggett, Steve Marsh, Christopher Mitchell (phone), Michael Scott, Kamal Sharma, Miljan Simonovic, Misha Stephanov, Blake Stimson

Absent: David Nicholls, Roy Plotnick, Elizabeth Talbott, Jennifer Wiley

Guests: John Daugherty (Biomedical Visualization), Marilyn Getzov (Political Science), Miriam Isola (Biomedical and Health Informatics), Duncan Wardrop (Chemistry)

Staff: Jonathan Art, Lunaire Ford, Laura Junker, Steve Kragon

The meeting was called to order at 1:35 p.m. by Dean Karen Colley.

I. Welcome and Introductions

Dean Colley welcomed the committee members to the first meeting of the new committee, and individuals introduced themselves.

II. Graduate College Overview

Dean Colley provided a brief overview of the functions and services provided by the Graduate College. The overview of some of the services include: (1) courses offered through the College (writing, scientific integrity, three teaching at the college level, and English for international teaching assistants); (2) tracking student progress (time-to-degree, attrition, completion) and student application, enrollment and completion data; (3) support program and student issues, and enforce policies, for admissions, registration and records, student faculty committees, thesis/dissertation, and graduation; (4) maintain graduate faculty membership; (5) mediate issues students bring to the college with advisors and program; (6) decisions on student grievances; (7) oversight of faculty awards committees, and process/advise students on fellowships and awards; (8) support for, and recruitment of, under-represented students, including the Summer Research Opportunities Program, post-baccalaureate preparation for entering PhDs in Biomedical fields (Dean Colley is co-PI of the PREP grant), Pipeline to Inclusive Faculty (PIF), and fellowship mentoring initiatives; (9) running workshops and events for graduate student professionalism and career development.

III. Functions and Procedures of the Executive Committee

Dean Colley gave a brief orientation of the role of the committee for both new and
returning members. The main functions include: (1) evaluation of academic program proposals for new programs and changes to existing programs; (2) provide advice to the Dean on policy and by-law changes; (3) provide advice on other substantive issues; (4) potentially serve as chair on a hearing panel for a student grievance.

The Dean described the process by which the committee reviews program proposals, then discusses and votes.

IV. Program Proposals

A. Proposal to Revise the Doctor of Philosophy (PhD) in Philosophy (Spring 2019 - College of Liberal Arts & Sciences)

Dr. Huggett presented the proposal to the committee. He explained that there have not been any program modifications for over 20 years, and that the changes in the proposal are to reflect what is actually occurring in practice. This includes the ability to waive up to two courses (substituting others) for students entering with a master’s degree, changes in faculty focus, and change of content for a few courses.

Dr. Huggett answered questions from the committee.

With no discussion, the committee voted to approve the proposal, with 9 voting yes, with 1 abstention.

B. Proposal to Revise the Admission Requirements of the Master of Science (MS) in Chemistry and the Doctor of Philosophy (PhD) in Chemistry (Fall 2018 - College of Liberal Arts & Sciences) – Information item

Dr. Wardrop presented this information item, which consist of eliminating the requirement for the subject GRE in Chemistry for applicants. Dr. Wardrop explained that the subject GRE did not provide any useful information for the admission process, and, in fact, was many times misleading.

Although an information item, the committee had some discussion on the use of the GRE.

C. Proposal to Revise the Master of Arts (MA) in Political Science and the Doctor of Philosophy (PhD) in Political Science (Spring 2019 - College of Liberal Arts & Sciences)

Ms. Marilyn Getzov provided an overview of the proposal to the committee, after explaining that the faculty were all attending a conference out of state.

The proposal is seeking to replace a current required course, POLS 500 with a newly revised course, POLS 482, as the content of the new course will be more
beneficial to the students. In addition, another course will be removed as a requirement. The course content of the formerly required course will be spread among other courses. This will also result in increasing the required hours for the MA from 32 to 34, which is in line with other MA programs across the country.

After some discussion, the committee unanimously approved the proposal provided that the following would be changed before the proposal went to SCEP:

1. Strengthen the justification for the removal of POLS 506, including making attending department sponsored events mandatory in some fashion.
2. Correct the proposed catalog copy for the PhD, interdepartmental concentration form MA to PHD.

In addition, the committee suggested that the department consider including discussion of the sponsored events the students will be attending in POLS 482.

D. Proposal to Revise the IBHE-Approved, Post-Master’s Certificate in Health Informatics (Fall 2018 - College of Applied Health Sciences)

Dr. Isola presented this proposal to the committee. She explained that last year the Health Informatics department revised courses for the MS in Health Informatics, changing a number of courses from 4 to 3 hours. As a result, the corresponding IBHE certificate needed revision, which increases the number of courses, while leaving the total required hours at 24.

With no discussion, the committee unanimously approved the proposal.

E. Revise the Master of Science (MS) in Biomedical Visualization (Spring 2019 - College of Applied Health Sciences)

Dr. Daugherty presented this proposal to the committee. Dr. Daugherty talked about the changes in Biomedical Visualization field over the last 20 years, with numerous new techniques and sub-fields building on the roots of medical illustration, including virtual and augmented reality for training of medical professionals. The proposed changes will revise programmatic prerequisites to provide more options for the applicant to demonstrate elevated scientific knowledge; to require the GRE for all applicants; add new selective courses in visualization techniques; and, revise required courses in biomedical science. The revision increases the total hours from 36-39 to 39-42.

Dr. Daugherty answered a number of questions from the committee. After some discussion, the committee unanimously approved the proposal provided that the minority impact statement regarding requiring the GRE for all applicants would be changed, and that the proposal include information on how the program will mitigate issues of impact of the GRE for minority applicants, before the proposal is sent to SCEP.
F. Proposal to Revise the Admission Requirements of the Doctor of Philosophy (PhD) in Social Work (Fall 2019 – Jane Adams School of Social Work) – Information Item

Dr. Mitchell presented this information item, which is to decrease the number of required letters of recommendation from 4 to 3. It was stated that the 4th letter did not add any useful information, and caused issues with applicants trying to ensure 4 letters were submitted.

The committee asked a few questions, but there was no further discussion.

V. Approval of the April 6, 2018 Minutes

The minutes were approved with no modifications with 9 yes votes and 1 abstention.

VI. Dean’s Report

Dean Colley reported that the GRE will no longer be required for fellowship nominations. The Director of Graduate Studies may include this information in their statement, if they feel it is relevant.

The Dean reported that the proposed increase to the applicant International Credentials Evaluation fee for 2019 by the Vice-Provost for Enrollment Management will not be enacted. The fee will remain $50 for the 2019 cycle. Related, the Dean stated that UIC saw a decrease of international admission, somewhat in line with the national 4% decrease as reported by the Council of Graduate Schools (CGS).

The Dean reported on the CGS PhD Career Pathways initiative to determine where PhD students are landing, which is a Mellon/NSF collaboration. The Dean asked for any programs that may have placement information going back 20 years.

V. Old Business

No Old Business.

VI. New Business

No New Business.

The meeting was adjourned at 3:05 p.m.
Minutes of the Graduate College  
Executive Committee Meeting  
September 14, 2018

Present: Karen Colley (Dean and Chair), Ralph Cintron, Nick Huggett, Steve Marsh, Christopher Mitchell (phone), David Nicholls, Michael Scott, Kamal Sharma, Blake Stimson, Elizabeth Talbott, Jennifer Wiley

Absent: Eileen Collins, Roy Plotnick, Miljan Simonovic, Misha Stephanov

Guests: Michal Markowski (Slavic & Baltic Languages and Literature), John Nitiss (Biopharmaceutical Sciences), Dale Rush (College of Pharmacy)

Staff: Jonathan Art, Lunaire Ford, Laura Junker, Steve Kragon, Benn Williams

The meeting was called to order at 1:35 p.m. by Dean Karen Colley.

I. Introductions

Dean Colley welcomed the committee members and guests, and individuals introduced themselves.

II. Program Proposals

A. Proposal to Rename the Department of Slavic and Baltic Languages and Literatures as the Department of Polish, Russian, and Lithuanian Studies (Fall 2019 - College of Liberal Arts & Sciences)

Dr. Markowski presented the proposal to the committee. He explained that the department is in process of undertaking major curriculum changes with their undergraduate majors and minors, and also with the PhD. The proposed name change is to reflect what is actually taught, and to make clear to applicants what the focus areas are. The current name, Slavics, is vague and many of the ethnic groups in the program do not identify with it. The proposed name will allow applicants to readily find the programs offered.

Dr. Markowski answered questions from the committee.

With little discussion, the committee unanimously voted to approve the proposal.

B. Proposal to Reorganize and Consolidate the Department of Biopharmaceutical Sciences and the Department of Medicinal Chemistry and Pharmacognosy as the Department of Pharmaceutical Sciences (Fall 2019 - College of Pharmacy)
Dr. Nitiss presented this proposal, and he explained that there currently are two basic sciences departments, Biopharmaceutical Sciences and Medicinal Chemistry and Pharmacology, in the College of Pharmacy. The proposal is to unify the basic sciences into a single department, Pharmaceutical Sciences. The major advantages that this unification will offer are: (1) Allowing collaboration in research more easily between all faculty; (2) Allow the department to combine the three current PhD’s into a single PhD (proposal will be forthcoming in the near future), which will increase recruitment efforts as applicants will have access to a greater number of faculty; (3) Eliminate the duplication of administrative staff over time, which will result in cost savings; (4) Help to elevate the study of basic research in national rankings and recognition.

Dr. Nitiss and Mr. Rush answered questions from the committee.

With little discussion, the committee unanimously voted to approve the proposal.

III. Approval of the August 31, 2018 Minutes

The minutes were approved with no modifications with 7 yes votes and 3 abstentions.

IV. Dean’s Report

Dean Colley informed the committee that the College of Medicine is working on a proposal to consolidate their six individual PhD programs into one umbrella PhD with concentrations. Due to the structure being discussed, and since the PhD will now be housed within the College of Medicine instead of the individual departments, issues of Graduate Faculty membership, how student grievances are administered, and Director of Graduate Studies structure will need to be determined. The proposal is expected to be presented to the committee in a few months.

Dean Colley reported Graduate College fellowships beginning with the Fall 2019 awardees will be increased to $25,000 for two years, with top-offs of assistantships to $25,000 for the other two years. This is to make the fellowships more competitive, but also to raise the annual stipend above the minimum that the Office of International Services establishes for an international applicant to obtain the I-20.

This brought up the discussion of international students making minimum assistantship stipends barely being able to support themselves, especially if they have spouses and families. The committee mentioned that summer fellowships to which these students could apply for would be a way to alleviate some of the hardship the students encounter.
V. Old Business

   No Old Business.

VI. New Business

   No New Business.

The meeting was adjourned at 2:15 p.m.
I. **Introductions**

Dean Colley welcomed the committee members and guests, and individuals introduced themselves.

II. **Program Proposals**

A. **Proposal to Revise the Master of Architecture (March) (Fall 2019 - College of Architecture, Design, and the Arts)**

Gwen Fullenkamp presented the proposal to the committee. The program is proposing to eliminate the thesis seminar and thesis studio options. Ms. Fullenkamp stated that there have been no students in these options for at least 10 years.

There were no questions from the committee.

With no discussion, the committee unanimously voted to approve the proposal.

B. **Proposal to Establish the Master of Science (MS) in Construction Engineering and Management (Fall 2019 - College of Engineering)**

Drs. Amid Khodadoust and Hossein Ataei presented this proposal. It is a new master’s program requiring 36 hours (in line with all other engineering master’s programs at UIC), with three options, thesis, project, or coursework-only. They explained that the degree will be very competitive in Chicago and in Illinois due to the demand for engineering construction management in the Midwest and the
country. Northwestern University has a degree in project management, but it does not include construction, and is not the same as the proposed degree.

Drs. Khodadoust and Ataei answered questions from the committee.

With little discussion, the committee unanimously voted to approve the proposal.

III. Approval of the September 14, 2018 Minutes

The minutes were unanimously approved as submitted.

IV. Dean’s Report

There was no dean’s report.

V. Old Business

No Old Business.

VI. New Business

Dean Colley introduced issues pertaining to the College’s plans to begin creating online (electronic) Committee Recommendation and Examination Report forms for master’s thesis defenses, doctoral preliminary examinations, and doctoral dissertation defenses, along with issues that have been occurring at some defenses.

Issues/Questions:

- Should there be a minimum number of committee members physically present in the room at the defense? Current policy assumes this but is not stated.
- How public should the defense be? The Graduate College website states “The defense must be open to the academic community of the University and be publicly announced one week prior to its occurrence.”
- The above statement is associated with doctoral defenses. Should there be a policy for master’s defenses?
- Should there be a cap on the number of committee members on the committee, as only one fail vote is allowed? Should the policy instead state the number of pass votes required?

The committee had exploratory discussion of these questions at length, and suggested more Directors of Graduate Studies should be consulted. The Dean stated that some research will be done and will bring back the issues to the Executive Committee at a future meeting.

The meeting was adjourned at 2:50 p.m.
Present: Laura Junker (Acting Chair), Ralph Cintron, Eileen Collins (via phone), Nick Huggett, Steve Marsh, David Nicholls, Michael Scott, Kamal Sharma, Miljan Simonovic, Blake Stimson, Elizabeth Talbott, Jennifer Wiley

Absent: Karen Colley (Dean and Chair), Christopher Mitchell, Roy Plotnick, Misha Stephanov

Guests: Lisa Berube (Sociology), Anthony Faiola (Biomedical and Health Information Science), Sara Hall (School of Literature, Culture and Linguistics), Matthew Liotine (Information Decision Science), Margaret Miner (French and Francophone Studies), Claire Grimmenga (College of Education), Marc Van Overbeke (College of Education), Celina Sima (College of Education), Benjamin Superfine (College of Education)

Staff: Jonathan Art, Lunaire Ford, Steve Kragon, Benn Williams

The meeting was called to order at 1:35 p.m. by Associate Dean and Acting Chair Laura Junker.

I. Introductions

Associate Dean Junker explained that Dean Colley was out of town and she would serve as Acting Chair for this meeting. Dean Junker welcomed the committee members and they introduced themselves.

II. Program Proposals

A. Proposal to Revise the Master of Arts (MA) in French and Francophone Studies (Fall 2019 - College of Liberal Arts and Sciences)

Dr. Margaret Miner presented the proposal to the committee. Changes related to admissions: (1) remove the GRE as a requirement, although applicants may optionally submit a score to strengthen their portfolio; (2) require submission of a curriculum vitae or professional resume; (3) change the Personal Statement to Statement of Academic and Professional Motivation and increase the length; (4) clarify the type of writing sample required. Changes related to degree requirements: (1) change the number of hours of coursework from the department from 24 to 28; (2) replace FR 433 with new course FR 400; (3) replace the list of selective courses with requirement that at 12 hours must be at the 400 level; (4) change FR 598 title.
Dr. Miner answered questions from the committee and clarified that the thesis option has not existed in the program for over 15 years.

With no discussion, the committee unanimously voted to approve the proposal.

**B. Proposal to Establish the Master of Education (MEd) in Urban Higher Education (Fall 2019 - College of Education)**

Drs. Marc Van Overbeke and Celina Sima presented this proposal for a new master’s program, and Drs. Claire Grimmenga and Benjamin Superfine added clarifying comments. The degree will require 36 hours and will be coursework only.

The degree is meant to train graduates to be effective administrators in higher education and is unique in the nation due to the focus on higher education in the urban context, which also separates it from the competition from Northwestern and Loyola Universities. There is a shortage of trained individuals in the state of Illinois, and students who complete the UIC MEd will be competitive. The program is designed for students to complete in two years. Current faculty throughout the College of Education will teach the courses, although as the program attracts more students a tenured professor and an adjunct professor will need to be hired.

The presenters answered numerous questions from the committee.

With little discussion, the committee unanimously voted to approve the proposal.

**C. Proposal to Establish Four Campus Certificates: Health Informatics Fundamentals, Leadership in Health Informatics, Health Data Science Informatics, and Mobile Health Informatics (Fall 2019 - College of Applied Health Sciences)**

Dr. Anthony Faiola presented this proposal for four new post-baccalaureate campus certificates. Dr. Faiola stated that the certificates will serve occupational and student demand, and meet the needs of state agencies, industry, business, health care providers and other educational institutions. The courses that comprise the four certificates already exist and are part of the MS program in the department. There is also belief that some certificate students will become interested in completing the MS. Students who complete a certificate and are interested in obtaining the MS may transfer 12 hours towards the MS program.

Dr. Faiola answered questions from the committee, and a small edit was suggested about that a minimum grade of “C” was required to have a course count towards the certificate, and Dr. Faiola agreed.

With no discussion the committee unanimously voted to approve the proposal.
D. **Proposal to Establish the Joint Master of Science (MS) in Supply Chain and Operations Management / Master of Business Administration (MBA) (Spring 2019 - College of Business Administration)**

Dr. Matthew Liotine presented this proposal to establish a joint degree program between two existing master’s degrees from the College of Business. The same number of required hours for each individual degree remain, but the student is allowed to share some courses between the two programs, reducing the total required for both degrees.

With no discussion the committee unanimously voted to approve the proposal.

E. **Proposal to Rename and Revise the Master of Arts (MA) and Doctor of Philosophy (PhD) in Slavic Studies as the Master of Arts (MA) and Doctor of Philosophy (PhD) in Polish, Russian, and Central and Eastern European Studies; Rename the Concentration in Polish Literature and Culture as the Concentration in Polish Studies; Rename the Concentration in Russian Literature and Culture as the Concentration in Russian Studies; and Establish the Concentration in Central and Eastern European Studies (Fall 2019 - College of Liberal Arts and Sciences)**

Dr. Sara Hall presented this proposal to change the name of the MA and PhD degrees, rename two concentrations, and establish a new concentration. Dr. Hall noted that the name change was approved for the department at an earlier meeting, and now, logically, is the proposal to change the degree and concentrations. As was noted for the earlier change in department name, the change is the result of the field no longer using the term “Slavic Studies,” and also to establish what the faculty strengths at UIC are in the department.

There were many questions and much discussion related to the loss of the Slavic Studies name and why Lithuanian is not included, as well as Serbian, etc. Dr. Hall answered all the questions and repeated that this is following a national movement in the academic field.

After much discussion the committee unanimously voted to approve the proposal.

F. **Proposal to Revise the Admission Requirements of the Doctor of Philosophy (PhD) in Sociology (Spring 2019 - College of Liberal Arts and Sciences) - Information item**

Lisa Berube presented this information item to for a minor change in admission requirements. The change is with the requirement to hold a master’s degree in sociology for admittance to the PhD. Instead, applicants with a baccalaureate, with no restrictions on major, may enter the PhD program. This follows current practice with the program for a number of years.
The committee found no issues with this information item.

G. Proposal to Revise the Admission Requirements of the Doctor of Philosophy (PhD) in Philosophy (Spring 2019 - College of Liberal Arts and Sciences) - Information item

Dr. Nicholas Huggett presented this information item to eliminate the GRE as an admission requirement. This action was voted by the faculty in Philosophy as most of the program’s competitors do not require the GRE, The Graduate College ceased requiring the GRE for fellowship nominations, and the faculty did not believe the GRE was an indicator of success or failure.

During discussion, it was learned the Philosophy has be requiring an academic writing sample as part of the application process, so that modification will be added to the proposal for submission to SCEP.

The committee discussed this information proposal and found no issues.

III. Approval of the October 19, 2018 Minutes

The minutes were unanimously approved as submitted.

IV. Dean’s Report

There was no dean’s report.

V. Old Business

No Old Business.

VI. New Business

No New Business.

The meeting was adjourned at 3:10 p.m.
Minutes of the Graduate College
Executive Committee Meeting
of
January 25, 2019

Present: Karen Colley (Chair), Eileen Collins, Nick Huggett, Steve Marsh, Christopher Mitchell (via phone), David Nicholls, Roy Plotnick, Michael Scott, Kamal Sharma, Miljan Simonovic, Blake Stimson, Elizabeth Talbott (via phone), Jennifer Wiley

Absent: Ralph Cintron, Misha Stephanov

Guests: none

Staff: Jonathan Art, Lunaire Ford, Laura Junker, Steve Kragon, Benn Williams

The meeting was called to order at 1:35 p.m. by Dean Colley.

I. Introductions

Dean Colley welcomed the committee members and guests, and individuals introduced themselves.

II. Discussion Items

A. Early Admission for SROP Students

Dean Colley introduced a new competitive fellowship program to be offered to underrepresented students who participate in the Graduate College Summer Research Opportunities Program (SROP) and who are interested in graduate school. The participants research mentors would identify them as potential prospects to their program. The program would make an early admission offer (after the summer term), which would include the fellowship.

Assistant Dean Lunaire Ford provided historical perspective on the UIC SROP program, which has been held for 33 years, with 30-35 undergraduate students per year. Although the program has been highly successful in giving the students valuable research experience, the program is being redesigned to use as a recruitment tool to UIC PhD programs. Targeted students will be offered a $25,000 fellowship in years 1 and 4, and the program would provide an assistantship in years 2 and 3, with a top off form the Graduate College to the $25,000 level.

Dean Ford stated that Northwestern University has been doing something similar since 2010 and they yield approximately 14 students per year out of 40.

The major goals are to move towards accepting students into SROP who are
interested in the PhD, rather than professional school, have all participants apply to UIC, and offer the most promising prospects the fellowship an dearly admission.

Lengthy discussion occurred and it was agreed that a pilot should begin. It was also suggested that a UIC Graduate Student Fair be held.

**B. GRE Requirements of Admissions**

Dean Colley presented data showing that many biomedical science and related STEM PhD programs are eliminating the GRE as an admission requirement based on data that suggest that GREs are discriminatory and that the scores are not predictive of success. The institutions that have eliminated the requirement are elite schools. Further, UIC will be at a competitive disadvantage if the GRE requirement is eliminated at competitor institutions.

Nick Huggett presented additional data and links to reports showing the justifications that have been used for eliminating GRE requirements, as well as the trend towards eliminating the requirement in the Humanities and Behavioral Sciences as well.

Lengthy discussion occurred about pros and cons and it was the general consensus that the discussion should occur with the Directors of Graduate Studies. Dean Colley asked Drs. Huggett and Willey to prepare a presentation for the Spring 2019 DGS Meeting.

**III. Approval of the December 7, 2018 Minutes**

The minutes were approved as submitted, with eleven approvals and one abstention.

**IV. Dean’s Report**

Dean Colley presented application and admission data that shows there is a downward trend of applications submitted. The largest decrease is with international applications for master’s programs, which also is the national trend. However, at UIC there isn’t a decrease in admit decisions and matriculation, except with international applicants to master’s programs.

Assistant Dean Steven Kragon reported on the status of UIC Global (Shorelight) for graduate programs. A number of master’s programs have opted in to begin to receive application via Shorelight recruitment processes. The Deans of the respective colleges have agreed to the financial aspects and with the programs participating.

The first cohort is Grad Direct and the admission process (in terms of how the program reviews applicants) is handled the same as any other applicant, except that there is a rolling admission process and the program has about 12 business days to make a decision. The next phase, once the Office of International Services obtain legal authority to issue I-20s, is call the Accelerator program where students will take intensive English at the Tutorium for Intensive English at UIC before beginning
in the academic program. Also, with the Accelerator track, the admission decision is made by UIC Global based upon admission criteria provided by the master program, and the program has to be prepared to accept all applicants who meet the requirements.

Dean Colley brought up issues of faculty abuses of students, and the issues of student afraid to come forward due to the power the advisor holds. A number of cases were discussed. After discussion, some suggests were to follow up with the Code of Conduct through Access and Equity and mandatory training for appointment as Graduate College Faculty. Reviewing the Faculty Union Contract as well as working with the Graduate Student Council were also discussed.

V. Old Business

No Old Business.

VI. New Business

No New Business.

The meeting was adjourned at 3:15 p.m.
Present: Karen Colley (Chair), Eileen Collins, Nick Huggett, Steve Marsh, Christopher Mitchell, David Nicholls, Roy Plotnick, Michael Scott, Kamal Sharma, Miljan Simonovic, Elizabeth Talbott, Jennifer Wiley

Absent: Ralph Cintron, Misha Stephanov, Blake Stimson

Guests: Jered Carr (Public Administration), Glenn Hedman (Disability Studies), Stephen Kleinschmit (Public Administration), Christopher Markin (Art), Michael Siciliano (Public Administration), Larry Wrobel (Public Health)

Staff: Jonathan Art, Laura Junker, Steve Kragon, Benn Williams

The meeting was called to order at 1:35 p.m. by Dean Colley.

I. Introductions

Dean Colley welcomed the committee members and guests, and individuals introduced themselves.

II. Program Proposals

A. Consolidate and Revise the MFA in Moving Image, MFA in New Media Arts, MFA in Photography, and MFA in Studio Arts into a Single Degree – the MFA in Art (Fall 2019) (College of Architecture, Design and the Arts)

Christopher Markin provided an overview of the proposal. The change has been in progress for a few years and reflect the change that Art fields have adapted in recent times. Program subjects have increasingly become more diverse and interdisciplinary. If approved, the proposal will become effective for Fall 2019 and current students will have the option to remain in the named programs they are in, or opt into the new name.

The committee asked a few questions and it was also noted that the change means that joint MS in Computer Science and MFA in New Media Arts will be eliminated. There are not currently any students in the joint program. The committee requested that a letter of agreement about this from the Department of Computer Science be added to the proposal before it is presented to SCEP.
With the inclusion of the statement from Computer Science, the committee unanimously approved the proposal.

B. **Revise the Campus Certificate in Assistive Technology (Fall 2019) (College of Applied Health Sciences)**

Glenn Hedman provided an summary of the proposal and explained Assistive Technology. The changes to the course curriculum are to align with accreditation requirements for two existing courses.

The committee asked a few question and with no discussion unanimously approved the proposal.

C. **Revise the Master of Healthcare Administration (MHA) and Executive Master of Healthcare Administration (EMHA) (Fall 2019) (School of Public Health)**

Larry Wrobel provided an overview of the proposal, which consists of adding three new courses to meet accreditation standards related new twelve competencies established by the accreditation body as well as the need for a course in professional development.

With no discussion, the committee unanimously approved the proposal.

D. **Establish the Master of Public Policy (MPP) (Fall 2020) (College of Urban Planning and Public Affairs)**

Michael Siciliano provided an overview of the proposal and Jered Carr offered additional input. This proposal is for a new degree for Fall 2010. Dr. Siciliano explained that currently a concentration for Public Policy is available within the Master of Public Administration program. If the new degree is approved, the concentration will be eliminated for the MPA.

This would be the only Master of Public Policy at a public institution in the state, and the only other comparable degree in the state is at DePaul University. While the MPA’s focus is administration within a non-profit or state agency, the MPP focus is on the collection and analysis of data to be used in non-profits and state agencies. According to the proposal there is demand for trained individuals who can understand the large amounts of already collected data.

The committee asked a number of questions about the differences between the MPA and MPP degrees, and after minor discussion unanimously approved the proposal with the advice that the committee encourages the elimination of the GRE admission requirement. It was noted that the requirement is only for those applicants who are requesting funding for RA positions and there will be very few of those available. It may be that the number of applicants who may decide not to apply due to the requirement will be a greater determent to the program than using other analysis for
E. Establish the Master of Science (MS) in Civic Analytics (Fall 2020) (College of Urban Planning and Public Affairs)

Stephen Kleinschmit provided an overview of the proposal and Jered Carr offered additional input. This proposed new degree program would focus on data analysis for the non-profits and state agencies, and provide advanced data analytics education providing students to develop substantial analytical capacity for solving complex public problems. The focus would be on operational-level data driven decisions making. It would be the first such program at a public university in the United States, with only six existing at private institutions.

The Committee asked numerous questions and after discussion unanimously approved the proposal, but encouraged the presenters to eliminate the GRE admission requirement, as it very likely will not be as useful as desired. It was noted by the Committee during discussions that the 5-10 page statement, along with requiring a B or better in a prior statistics course, might be the predictor that will be more useful, making the GRE an unnecessary impediment for the applicant. The small number of questions on the GRE used for the score may not provide an adequate reflection of the applicant’s abilities.

If the GRE requirement is to remain, the committee requests that the “30%” cutoff be eliminated from the catalog statement. It was noted that the percentage may not be a great indicator of anything.

III. Approval of the January 25, 2019 Minutes

The minutes were unanimously approved with one correction required.

IV. Dean’s Report

Dean Colley announced that the combined Spring 2019 Meeting of the Directors of Graduate Studies and the 2018-2019 Annual Meeting of the Graduate Faculty will be held on Thursday, March 21, 2-4pm at Student Center West, Thompson Room A.

The Dean stated that nominations are being accepted for the ballot for the 2019-2020 election for the Executive, Awards, and Diversity Awards Committees. Committee members who are cycling off after this year and have only served one term are eligible to nominate themselves for an additional term.

V. Old Business

No Old Business.

VI. New Business
Minutes of the Graduate College
Executive Committee Meeting
February 15, 2019

No New Business.

The meeting was adjourned at 2:55 p.m.