University of Illinois Press UIC Graduate Student Internship, Summer 2019

Call for Applications

Established in 1918, the University of Illinois Press supports the mission of the entire University of Illinois System through the worldwide dissemination of significant scholarship, striving to enhance and extend the reputation of the system. A leading publisher in music history; African American studies; film and media; labor history; women, gender, and sexuality studies; sports history; American ethnic studies; and foodways, Illinois currently publishes 100 books and 40 journals annually. The Press is proud to serve the University of Illinois System and the broader scholarly community in advancing the development and circulation of knowledge and pursuing the twin goals of scholarly communication and an informed citizenry.

The Press invites University of Illinois at Chicago graduate students to apply for an 8-week, half-time internship at the UIP offices located in Urbana-Champaign. This internship offers the opportunity to work with publishing professionals at the Press, gaining hands-on experience and an introduction to the nuts and bolts of academic publishing, exposure to the rich intellectual content of scholarly publishing, and opportunities for special projects as well as intensive immersion in day-to-day publishing activities.

To be considered for this internship, candidates must possess strong writing and communication skills, proficiency in appropriate word processing and database programs, intellectual curiosity, excellent attention to detail, the ability to work independently, broad interest in the humanities, and an interest in a career in publishing. Other relevant skills, such as experience with design software, copyediting, sales, marketing, outreach, publishing, etc., should be highlighted in the application. We are particularly interested in the ways interns can bring diverse backgrounds and perspectives to their experience at the Press. The intern must commit to working 20 hours per week for eight consecutive weeks within these dates: May 20-August 16, 2019. There is flexibility regarding the hours to be worked, but a regular schedule is important.

To apply, please prepare a letter describing your interest in the internship, what you would hope to gain from the experience, any pertinent background, and any special skills you would bring to the internship. Please also submit a résumé, with complete contact information, and the names of two references pertinent to the position. Email your application materials, with “UI Press UIC Internship” in the subject line, to Julie Laut, outreach coordinator at the Press, jlaut2@illinois.edu. Deadline is March 15, 2019. Candidates must be available for an interview with University of Illinois Staff, which may be conducted remotely.

Applications for this internship should simultaneously apply for the $5000 Provost’s Graduate Internship Award through the UIC Graduate College. Contact Benn Williams (bwilli7@uic.edu), Fellowships and Awards Coordinator, or visit http://grad.uic.edu/fellowships-awards/provosts-graduate-internship-award, for more information.