



**GRADUATE COLLEGE
REGISTRATION REVISION FORM**

GRADUATE COLLEGE (MC 192)

University of Illinois at Chicago
http://grad.uic.edu

This form is to be used for all late course changes and corrections, except if dropping all courses for the term. A *Graduate Student Petition* (Graduate College form) or *Petition to Register After the Deadline* (Office of Registration and Records form) may also be required. See complete instructions on reverse. Students must obtain the signatures of the department offering the course(s) and the director of graduate studies of your program before submission to the Graduate College. Nondegree students do not need the director of graduate studies signature.

If you have a registration hold on your account, course add transactions (II. or III.) will not be processed by the Office of Registration and Records.

Print: Last / Surname / Family Name _____ First _____ MI _____ University ID Number (UIN) _____

Address _____ Phone (for mailing) _____ E-mail _____

City _____ Zip Code _____ Your Program _____ Degree Sought _____

Sample
(You must use an original multipart INCRJ form.)

Term: _____ Year: _____ Level (check one): Graduate Degree-seeking (2G) Graduate Nondegree (2Y)

I. COURSE(S) TO BE DROPPED				II. COURSE(S) TO BE ADDED			
Course Reference #	Subject	Course #	Credit Hrs.	Course Reference #	Subject	Course #	Credit Hrs.
Example: 31131	ENGL	542	4				

III. CHANGE OF SECTION FOR A COURSE (Same Course #)					IV. CHANGE OF HOURS FOR VARIABLE-CREDIT COURSE(S) (Same Course Reference #)			
Current Course Reference #	New Course Reference #	Subject	Course #	Credit	Course Reference #	Subject	Course #	Variable Credit Hours From To

I am attempting to (check all that apply—see reverse side for more information):

- Drop a course after the deadline (and still remain in other courses)—Table I
- Late register (I am not registered for anything, and it is past the registration deadline)—Table II
- Add a course after the deadline (and I am already registered for something else)—Table II
- Change the section of a course for which I am currently registered—Table III
- Change the hours of a variable credit course for which I am already registered—Table IV

I have a fellowship, assistantship, or tuition waiver for the term listed above: No Yes—Type: _____

Students receiving an assistantship must maintain a minimum registration through the end of the term of eight hours in fall and spring and three hours in summer to keep your tuition and fee waiver. Summer registration is optional for assistants, but if you do register, a minimum of three hours is required for the waiver. Your program or visa status may require you to maintain more than these minimums. Recipients of fellowships and tuition and service-fee waivers administered by the Graduate College must maintain a minimum registration through the end of the term of twelve hours in fall and spring and six hours in summer.

Student Signature _____ Date _____ Department Offering Course Approval (II, III, and IV only) _____ Date _____

Director of Graduate Studies Signature _____ Date _____ Graduate College Signature (see instructions on reverse) _____ Date _____